

## Call for Applications for Full-Time Faculty Member

The Department of English at Tsuda University is looking for applicants for a full-time (tenured) position in English language teaching as specified below.

Title of position: Associate professor (junkyōju) or lecturer (sennin kōshi) (1)

### Courses

1. EFL courses (speaking, listening, reading and writing) in the College of Liberal Arts
2. Seminars in the Department of English
3. Seminars and thesis supervision in the Graduate School of Letters (文学研究科)

Starting date: 1 April, 2023

### Working conditions:

1. Work hours: Discretionary work, 7 hours a day, 5 days a week
2. Salary: Complies with the salary of national government employees
3. Holidays: Saturdays, Sundays, public holidays, and university-designated days. However, there is occasional work on holidays for entrance examinations and other events
4. Employment period: Retirement age is 68 years old
5. Insurance: Employment insurance and workers' accident compensation insurance under the Japan Private School Promotion and Mutual Aid Corporation

### Application requirements:

1. Field of specialization: SLA / Applied Linguistics / TESOL / English Language Education
2. Educational background, etc.:
  - (1) PhD or an equivalent research record in the field of specialization
  - (2) Native or native-like proficiency in English
  - (3) A track record in curriculum, course, and / or materials development
  - (4) Experience of teaching English at the university level in Japan is desirable
  - (5) A level of Japanese sufficient to carry out work-related duties in Japanese
  - (6) A commitment to contributing to normal departmental duties such as committee and exam-related work
  - (7) An understanding of and commitment to the core mission and values of Tsuda University, and the ability to incorporate these ideas into educational and work practices

3. Publications: At least three publications (articles and/or books) in English in the field of specialization (excluding theses and/or dissertations)

Application documents:

1. CV in English
2. List of publications in English
3. Copies of three major publications in English (including abstracts in English if not already included in the publications)
4. Examples of materials or courses developed for university-level students
5. Description of research plans (around 500 words in English)
6. In about 500 words in English (for each), your views on
  - A) effective approaches to English education at the college level
  - B) teaching English at a woman's university, like Tsuda University, with a strong tradition of English teaching
7. Copy of certificate of highest degree earned or of transcript for this degree

Deadline for applications: 2 March, 2022 (Wednesday) (delivery deadline)

Selection procedure: After a review of the submitted documents, shortlisted applicants will be asked to provide two references. Interviews (combined with a demonstration class) will be conducted to select the final candidate. Applicants will be notified of the results after the final candidate has been appointed.

Contact details: Applications should be sent to the following address:

Department of English Search Committee  
Department of English  
College of Liberal Arts  
Tsuda University  
2 – 1 – 1 Tsudamachi  
Kodaira-shi  
Tokyo-to  
〒 187 - 8577

On the envelope, please also write "Application for Dept. of English faculty position inside."  
Please make sure to send your application by registered mail or Japan Post Letter Pack Plus.

Other:

1. Requests for further information may be sent in English by email to <englishsearchcommittee23@tsuda.ac.jp>
2. If you wish to have your documents returned, please include a self-addressed Japan Post Letter Pack Plus envelope and your documents will be sent back to you (within Japan only).