

TENRI UNIVERSITY JOB OPENING

1. Position: Specially Appointed Full-time Instructor (Lecturer or Associated Professor position)
one opening
2. Affiliation: Department of British and American Studies, Faculty of International Studies
3. Research Area: fields related to English language education, applied linguistics,
or foreign language education
4. Courses: Core English language classes such as Oral Communication, Presentation, Writing,
and Integrated English with maximum teaching load of nine 90 min. courses per week
5. Qualification and Application Conditions
 - (1) engages in research and education ardently to nurture human resources who will
contribute to the construction of the world of the “Joyous Life” which is in accord
with the university’s founding spirit
 - (2) holds a graduate degree (Master of Arts) or higher in English language education,
applied linguistics, or foreign language education. Certification in
TESOL/TEFL/TESL is desirable
 - (3) applicant’s native language is English or has a strong command and working
knowledge of it, and is sufficient in Japanese to carry out administrative tasks
 - (4) a minimum of two years of teaching the English language at a Japanese
university
 - (5) passionate about and eagerly devoted to educating students
 - (6) resides in Tenri or in its suburbs after beginning
6. Period of Employment: one year, beginning September 1, 2024, and upon expiration of the
term, the contract can be renewed annually (maximum of five years from the initial
date of employment).
7. Application Materials
 - (1) curriculum vitae (download university format)
 - (2) list of academic achievements (download university format)
 - (3) a letter of recommendation (any format)
8. Deadline: August 31, 2023
9. Employment Date Begins: September 1, 2024
10. Selection Process: upon completion of the initial screening procedures, short list
candidates will be interviewed in English and Japanese and will be asked to give a
demonstration lesson.

11. Selection process will be carried out by members of the university's personnel committee. Candidates will be notified of the results upon completion of the selection process. All application materials will be managed with strict confidence.

12. Send Application Documents to:

[through postal system]:

Tenri University Personnel Committee
1050 Somanouchi
Tenri, Nara 632-8510

Send application material by registered mail and write "Application Material for Specially Appointed Full-Time Instructor, British and American Studies" in red on the envelope. Please note that we will not return any of the submitted documents.

[by electronic file]

Write "Material for Specially Appointed Full-Time Instructor, British and American Studies" as the subject of the email and send application materials (1) and (2) as PDF files to the following email address:

t-koubo@sta.tenri-u.ac.jp

Regarding the letter of recommendation, please have the recommender directly send it either through postal system or electronically with "Material for Specially Appointed Full-Time Instructor, British and American Studies" written on the envelop or as the subject of the email sent to the following email address:

t-koubo@sta.tenri-u.ac.jp.

13. Contact Details: Professor Takuji Shimada, Chair, English Language Major, Department of Foreign Languages, Faculty of International Studies, Tenri University
Tel: 0743-63-8284
Email: shimada@sta.tenri-u.ac.jp

14. N.B. Personal information contained in the application materials will not be used for any purpose other than the selection process in accordance with the Personal Information Protection law. In the case of deficiencies of any of the materials submitted, the application will be withdrawn from the selection process.

Download the university format of the curriculum vitae and publication material:

<https://www.tenri-u.ac.jp/info/tusaiyou.html>