

玉川大学教員募集要項

求人件名	ELF(English as a Lingua Franca) program full-time teaching position(Assistant Professor) ※We consider Assistant Professor as equivalent to <i>Koushi</i> (講師)		
機関名	Tamagawa University	機関URL	https://www.tamagawa.jp/
部署・学部・学科名	Center for English as a Lingua Franca		
機関種別	Private university		
求人内容	[機関の説明(機関概要(設立年、資本金額、従業員数等)、事業内容の詳細、募集の背景、プロジェクトの説明等)]		
	Tamagawa University is seeking a full-time faculty member(Assistant Professor) for its ELF (English as a Lingua Franca) program.		
	[仕事内容(採用後の業務・職務内容、担当科目等)]		
	Teaching ELF classes and assisting students' English learning. Developing courses and materials for our ELF program with other ELF faculty members. Depending on the applicant's specialty, they may be assigned to teach Summer or Winter sessions and/or courses (esp. linguistics, language teaching) offered by the departments other than Center for English as a Lingua Franca.		
	[勤務地住所(就業場所の詳細等)]	[募集人員(職名・採用人数等)]	[着任時期(採用日、着任日等)]
	6-1-1 Tamagawa Gakuen, Machida, Tokyo 194-8610	1名	2023/4/1
研究分野			
大分類	Humanities		
小分類	Linguistics		
職種	Assistant Professor		
勤務形態	<input checked="" type="radio"/> 常勤	任期あり(5年)	
	<input type="radio"/> 非常勤	* 任期あり 雇用期間は、1年以内とします。大学が業務上必要と認めた場合には、学校法人玉川学園との契約が連続して10年を超えない範囲で更新することがあります。ただし、満65歳に達した年度の末日を超えることはありません。	
	コメント		
	5-year initial contract.		
勤務地	東京都		
応募資格	[業務に必要な特定分野の公的資格・条件(学歴、学位など)・経験(何年以上)、及び専門性等の詳細]☒		
	<p>1. Minimum Qualification: Ph.D. in Applied Linguistics or TESOL OR Ph.D. in Education, Sociology or Linguistics and M.A. in TESOL completed at the time of application.</p> <p>2. Understanding of the concepts of English as a Lingua Franca (ELF), World Englishes (WE) or English as an International Language (EIL).</p> <p>3. Expert users of English with an ability to conduct ELF classes in English to students of various levels of proficiency.</p> <p>4. Experience in teaching English at college level, preferably in Japan and/or to Japanese-speaking students.</p> <p>5. Experience in learning a second/foreign language to advanced level preferred.</p> <p>6. Proficiency of Japanese is preferable for internal administrative duties and procedures.</p>		
待遇	[採用後の待遇(職名、給与(賃金)、勤務時間、雇用形態、雇用期間・試用期間)] ※重要		
	[時間外労働の状況、休憩時間、裁量労働制等はその旨、休日、各種保険(社会保険、労働保険)、各種制度(昇給、賞与、交通費支給、退職金、定年等)、雇用でない場合の採用者との契約形態等]		
	[就業場所における受動喫煙防止のための取組事項] ※重要		
	<p>1. Salary depends on the applicant's qualifications and experience according to the standard pay scale at Tamagawa University.</p> <p>2. Number of class hours (Koma): teaching minimum of 10 komas per week(1 koma = 50min.) each semester, with some additional teaching when required.</p> <p>3. Successful candidate will be enrolled in the Health Insurance and the Employment Insurance, the Industrial Accident Compensation Insurance and the Employee's Pension Insurance.</p> <p>4. Mandatory retirement age: 65</p> <p>5. Other details will be provided at the interview.</p> <p>[The measures against second-hand smoking in your workplace.] No smoking on the premises (Smoking area is set outside of the building)</p>		
募集期間	終了日	2022/9/30	必着
応募・選考・結果通知・連絡先	[応募書類、応募(提出)方法(郵送・メール添付・Web応募利用の詳細など)、送付先(住所・メールアドレス・Web応募URL等)]		
	Please send your application materials by registered mail. Application by e-mail will not be accepted.		
	<p>1. A cover letter briefly outlining your teaching and research activities, experience in learning foreign language(s) and understanding of English as a Lingua Franca (ELF). Emphasis will be placed on the cover letter during the screening process.</p> <p>2. CV (with photo) including a list of academic and educational activities including but not limited to publications, conference presentations, services to professional organizations, and VISA status. (The qualifications 1-6 above have to be outlined in the cover letter or in the C.V.)</p> <p>3. A copy of three representative publications (offprints/photocopies possible). At least one has to be a refereed publication.</p> <p>4. Two letters of reference (In English or Japanese)</p> <p><b>【Send documents to】</b> Center for English as a Lingua Franca, Tamagawa University, Tamagawa University, 6-1-1 Tamagawa Gakuen, Machida, Tokyo 194-8610</p>		
	[選考内容(面接・選考の場所、選考方法、採否の決定など)]		
	We may ask the candidates for additional materials if necessary. Successful candidates will be invited to an interview and/or demonstration of teaching. (Online interview may be conducted with applicants outside of Japan.) Applicants are responsible for transportation expenses for interviews.		
	[結果通知方法、応募書類の返却可否等]		
	The result of your application will be conveyed by email. Application materials will not be returned. All the application materials you have submitted to us will only be used for the present recruitment in accordance with our Privacy Protection Policy and will be discarded once the selection process has been completed.		
	[問い合わせ連絡先(担当者所属、役職、氏名、機関のメールアドレス及び、電話番号)] ※重要		
	Center for English as a Lingua Franca, Tamagawa University, Tokyo e-mail: celf_recruit@tamagawa.ac.jp		
備考	<p>※We consider Assistant Professor as equivalent to <i>Koushi</i> (講師).</p> <p>The candidate who is selected, is required to attend the FD and the orientation in March, 2023.</p>		