

Part-time English Teaching Positions

Sophia University Junior College Division (Hadano, Kanagawa)

The Department of English at the Sophia University Junior College Division in Hadano, Kanagawa, has openings for part-time lecturers for the 2022 academic year, starting April 2022.

Duties and Responsibilities:

1. Each semester, teach a maximum of four 100-minute class sessions per week (four koma). Applicants must be able to teach two days per week, either Mondays and Thursdays or Tuesdays and Fridays. Courses currently available include required, integrated-skills English II & III, Hospitality English, Discussion, English for Everyday Life, and TOEIC Reading & Listening.
2. Carry out administrative duties related to course instruction.

Contract Specifications:

1. Salary and benefits: Your salary will be based on Sophia School Corporation's rules and regulations.
2. Contract: Renewable annually up to five years in principle
*The maximum period of employment in the new part-time contract can vary depending on personnel planning and curriculum.
3. Beginning date: April 1, 2022.
(Orientation session for part-time lecturers: early April. Start date of classes: mid-April.)

Applicant Requirements:

1. Master's degree in TESOL, Linguistics, Communication, Literature, or a related field.
2. College/university-level teaching experience.
3. Preferably academic publications/conference presentations in a specialized field.

Application Materials:

Current curriculum vitae, including a list of academic publications/conference presentations, and a brief cover letter in English.

Application Procedure:

1. Send CV, with list of academic publications conference presentations, and cover letter to:

coliver@sophia.ac.jp
Chris Oliver
Academic Affairs Committee
Sophia University Junior College Division

2. Short-listed applicants will be interviewed via Zoom starting in mid-January, 2022.

Application Deadline:

Applications must be received by December 12.