

## Setsunan University Part-time Lecturers [English] Wanted

1. Number of positions: 10
2. Work duties: Teach English classes in one or more faculties. Part-time English lecturers teach between 1-4 classes per day (one class = 90-minute *koma*).
3. Salary and transportation reimbursement are based on Setsunan University regulations.
4. Start date: April 1, 2023.
5. Conditions of employment:  
The ideal candidate will have the following qualifications:
  - 1) A master's degree or above in hand in English, English Education, Applied Linguistics or a related field.
  - 2) Experience teaching English at the tertiary or secondary school level.
  - 3) A native or near-native level of English as well as the ability to manage communication, email and documentation in Japanese in a professional environment.
  - 4) Candidates who, following an offer of employment, reside within commuting distance of Setsunan University. There is an upper limit to the amount Setsunan will pay for commuting expenses.
6. Place of employment: Setsunan University Neyagawa and/or Hirakata campuses.  
Neyagawa Campus: 572-8508 Neyagawa-shi, Ikedanakamachi 17-8  
Hirakata Campus: 573-0101 Osaka-fu, Hirakata-shi, Nagaotoge-cho 45-1
7. Required documentation:
  - 1) 非常勤講師調書 A Setsunan University part-time application (including a photo taken within the last 6 months)
  - 2) 非常勤講師業績書 A Setsunan University report of academic publications and presentations
  - 3) A philosophy of teaching, no longer than two A4 pages.
  - 4) 結果通知用封筒 A self-addressed stamped envelope

\*Please write "Part-time English lecturer" on the envelope containing the above documents  
\*Application forms will not be returned.  
\*The university forms can be downloaded at the following link:  
<https://www.setsunan.ac.jp/koubo/>
8. Application deadline: September 30, 2022.
9. Send applications (in Japanese) to: 572-8508 Osaka-fu, Neyagawa-shi, Ikedanakamachi 17-8, Setsunan University, Faculty of International Studies Office  
  
Contact information: Faculty of International Studies Office Tel: 072-839-9195  
Email: [SETSUNAN.Lbu@joshu.ac.jp](mailto:SETSUNAN.Lbu@joshu.ac.jp)
10. Interviews:  
Candidates who pass the documentation stage will be offered an interview in the middle of October, 2022. The interviews will be held online. Candidates will be notified of the interview results by post.
11. In the case of face-to-face interviews, transportation fees will not be reimbursed.

Thank you for your interest in teaching at Setsunan University.