

May 14th, 2021

Prof. Sakurai Keiichiro
Faculty of Humanities
Matsuyama University

**Call for Applications for a Full-time Non-Tenured Faculty Position (Lecturer)
in the Department of English, Faculty of Humanities, Matsuyama University**

The Department of English in the Faculty of Humanities at Matsuyama University is seeking applicants for a full-time, non-tenured lecturer position starting April 1st, 2022.

Matsuyama University, established in 1923, is a medium-sized university in Ehime Prefecture and the largest private institution of higher education in Shikoku. Matsuyama University has established the motto “Truthful, Faithful, and Useful” as the basis of its educational philosophy.

1. Qualifications

Candidates are required to possess the following qualifications and experience as of April 1st, 2022:

- (1) Have a master's degree or higher in a relevant field from an accredited university.
- (2) Be a native speaker of English with Japanese skills sufficient to perform tasks related to university duties or be a non-native English speaker with native-like English proficiency and sufficient Japanese skills to carry out tasks related to university duties.
- (3) Have specialized in a research field related to English education, such as English language education (including applied linguistics/TESOL/TEFL), linguistics, sociolinguistics, or intercultural communication, in a master's or doctoral degree course and trained to teach English as a foreign or second language, or have experience of teaching English in a public institution or equivalent setting.

2. Job information

(1) Teaching hours and areas

The successful candidate will teach 12 hours (8 classes) of English-related courses per week. These might include large classes with more than 60 students. S/he will also perform tasks such as preparing teaching materials, consulting students on various activities, and possibly giving guidance on short-term study abroad programs.

3. Compensation

Salary (Annual salary system): 5,040,000 yen per year.

Allowances: A family allowance (excluding pension recipients), housing allowance, commuting allowance, and allowance for teaching additional courses will be provided.

Severance pay: No severance pay is included.

Research funding: Research funds will be paid in accordance with university regulations.

4. Employment status

- (1) Position: Full-time, non-tenured. Rank: Lecturer. The one-year contract is renewable up to four times.
- (2) Starting date: April 1, 2022
- (3) Labor System: Professional work type discretionary labor system.
- (4) Period of employment: The period of employment will begin on April 1, 2022, and finish on March 31, 2023. The contract can be renewed up to four times but cannot be renewed if the employee has reached the age of 70.
- (5) Work location: Matsuyama City, Ehime Prefecture. The successful candidate will need to live in Matsuyama City or an adjacent area.

5. Application and selection process:

(1) Address

- ① Send application documents by registered mail to:

SAKURAI Keiichiro, Dean

Faculty of Humanities, Matsuyama University

4-2 Bunkyo-cho, Matsuyama-shi, Ehime-ken, Japan 790-8578

- ※ Write on the envelope in red ink: “Full-time, Non-Tenured Teaching Staff Application (Department of English)”

(2) Documents

Submit the following documents:

- ① Curriculum vitae (download the designated form) with an identification photo and a contact e-mail address.
- ② Diploma or certificate of graduation from the institution where you obtained your highest degree or, if you are currently enrolled in a doctoral course, a certificate of expected graduation along with a certificate of enrollment.
- ③ A list of educational/academic achievements (download the designated form).
- ④ Published books or three published papers pertinent to your primary area of research or photocopies thereof. To each, a summary of approximately 300 words should be attached, which will be additional to the summaries provided in ③. Further publications may be requested during the selection process.
- ⑤ An essay outlining your thoughts on university-level English language education for Japanese students.
- ⑥ One reference is required.

※ All documents except for ② must be printed on A4-sized paper.

- (3) Application deadline: Applications must be received by Aug. 23rd, 2021.

6. Selection process

Short-listed candidates will be sent an invitation to attend an interview. Candidates chosen for an interview will be responsible for their own transportation expenses. Note: There is a possibility that interviews will be conducted via Zoom. This will be confirmed at a later date.

7. Notification of result

- ① Candidates will be notified by postal mail of the result of their application in November 2021 or soon thereafter. If a candidate resides overseas, notification may be sent via e-mail.
- ② Submitted documents will be used for the selection process and no other purposes.
- ③ Submitted documents will not be returned, although publications can be returned upon request. In such case, please enclose a prepaid, self-addressed envelope along with other application materials.

8. Contact

TANAKA Terukazu, Office of Academic Affairs, Matsuyama University

Only via e-mail: mu-kyomu@matsuyama-u.jp