

May, 14<sup>st</sup>, 2021

Prof. Sakurai Keiichiro  
Faculty of Humanities  
Matsuyama University

**Call for Applications for a Full-time Faculty Position  
in the Department of English, (Faculty of Humanities), Matsuyama University**

The Department of English in the faculty of Humanities, Matsuyama University is seeking applicants for professor, associate-professor, or lecturer as a full-time tenured staff from April 1<sup>st</sup>, 2022.

Matsuyama University, established in 1923, is a medium-sized university in Ehime Prefecture and the largest private institution of higher education in Shikoku. Matsuyama University has established the motto "Truthful, Faithful, and Useful" as the basis of its educational philosophy.

1. Job information

(1) Teaching hours and areas

The successful candidate will teach 7.5 hours (5 classes) per week in specialized subjects in the Department of English, Faculty of Humanities, such as English for International Communication (EIC), Composition, Presentations in English, and seminar classes on a special topic related to the candidate's field of research, and possibly one or two classes in the Graduate School of Language and Communication.

(2) Work location address: 4-2 Bunkyo-cho, Matsuyama, Ehime

(3) Number of positions: 1

(4) Starting date: April 1, 2022

2. Research field

English language education (including applied linguistics/TESOL/TEFL), linguistics/sociolinguistics, intercultural communication, or related fields.

3. Position

Full-time, tenured. Rank: lecturer, Associate Professor, or Professor.

4. Employment status Full-time (tenured)

5. Work location Matsuyama, Ehime Prefecture

6. Qualifications. See below

Candidates are required to possess the following qualifications and experience as of April 1, 2022:

(1) Be a native speaker of English with Japanese skills sufficient to perform high-level tasks related to academic affairs, committee work, and other university duties. Or, be a non-native English speaker with native-like English proficiency and sufficient Japanese communication skills to carry out tasks related to academic affairs, committee work, and other university duties.

(2) Have a master's degree in a relevant field from an accredited university (Ph.D. preferred but not required) and one of the following: at least one year of teaching experience as an assistant professor or at least three years of teaching experience at a university-level institution or possess qualifications commensurate with these.

※ Preference will be given to candidates having teaching experience at a university-level institution in Japan.

※ Preference will be given to candidates with competence and expertise in educational IT and/or other methods and practices pertinent to innovative classroom-based English language education.

- (3) Be able to motivate and inspire students while also cooperating with colleagues on projects related to academic affairs and engaging in various activities organized by the Department and the Faculty.
- (4) Be able to live in Matsuyama City or an adjacent area.

## 7. Compensation

- (1) Remuneration: Salary will be paid in accordance with university regulations.
- (2) Research funding: Research funds will be paid in accordance with university regulations.
- (3) Working hours: Working hours will be decided in accordance with university regulations.
- (4) Holidays and Leave: Holidays and leave will be decided in accordance with university regulations.
- (5) Insurance: Regarding health insurance, employees are required to join the Mutual Aid Association of Private School Personnel (*Shigaku Kyousai*). Employees will automatically be enrolled in unemployment insurance and industrial accident compensation insurance.

## 8. Application deadline

**Applications must be received by August 23<sup>rd</sup>, 2021.**

## 9. Application and selection process

### (1) Address

Send application documents by registered mail to:

SAKURAI Keiichiro, Dean

Faculty of Humanities, Matsuyama University

4-2 Bunkyo-cho, Matsuyama-shi, Ehime, Japan 790-8578

※ Write on the envelope in red ink: "Full-time Instructor Application (Department of English)"

### (2) Application Documents

All applicants are required to submit the following documents:

- ① Curriculum vitae (download designated form).
- ② Diploma or certificate of graduation from the institution where you obtained your highest degree or, if currently enrolled in a doctorate course, a certificate of expected graduation along with a certificate of enrollment. A photocopy of the Ph.D. diploma should be submitted if you have already obtained a Ph.D.
- ③ A list of educational/academic attainments (download designated forms). Please clearly mark with \* all refereed publications.
- ④ Published books or three significant academic papers (international, or refereed journals are preferred), pertinent to your primary area of research. To each, a summary of approximately 300 words should be attached, which will be additional to the summaries provided in ③. Further publications may be requested during the selection process.
- ⑤ An essay of approximately 500 English words outlining your thoughts on university-level English language education for Japanese students.
- ⑥ A syllabus for the course Seminar I, in both Japanese and English (download the designated form). Seminar I is a course for students in the first semester of their third year of study, and is focused on each instructor's academic specialty. Past and current syllabi can be viewed from 「松山大学シラバス検索システム」 (<https://syl.matsuyama-u.ac.jp/>) . Select 「ジャンル検索」 on the menu, choose 「人文英語」 in the 「ジャンル」 box, and input 「演習 I」 in 「科目名」, or search by the name of an instructor.
- ⑦ A five-minute video self-introduction, plus a five-minute video explanation of the proposed syllabus, each given, where possible, in both English and Japanese, saved to a USB memory stick.
- ⑧ One reference is required.

※ All application documents except for ② must be printed on A4-sized paper.

### (3) Selection process

Short-listed candidates will be sent an invitation to attend an interview (30 minutes), at which they will be asked to give a demonstration lesson based on the syllabus submitted for Seminar I (20 minutes).

(4) Notification of result

Candidates will be notified by postal mail of the result of their application by the end of December 2021. If a candidate resides overseas, the notification may be sent by e-mail.

(5) Contact

TANAKA Terukazu, Office of Academic Affairs, Matsuyama University  
via e-mail only: [mu-kyomu@matsuyama-u.jp](mailto:mu-kyomu@matsuyama-u.jp)

10. Other information

- (1) Submitted documents will be used for the selection process and no other purposes.
- (2) Submitted documents will not be returned, but publications and USB memory sticks will be returned upon request. In this case, please enclose with the submitted documents an envelope with your name and address written on it and the necessary amount of postage stamps attached.
- (3) Candidates chosen for an interview will be responsible for their own transportation expenses.
- (4) There is a possibility that interviews may be conducted via Zoom, although that will be confirmed at a later date.