

POSITION ANNOUNCEMENT

Kanazawa Institute of Technology
Ishikawa, Japan



POSITION	Instructors to teach English as a foreign language to non-English majors at the college level in the Essential English Center
QUALIFICATIONS	<ol style="list-style-type: none"> 1. Advanced or native English proficiency 2. Advanced or native Japanese proficiency preferred 3. M.A. in TEFL, Linguistics, Education, or related field 4. Work experience in education at the university level
PERIOD OF EMPLOYMENT	<p>Two-year contract beginning April 1, 2024</p> <p><i>*Further extension of employment is dependent on the staffing needs of the college and the instructor's performance.</i></p> <p><i>*Maximum period of employment: five years</i></p>
SALARY	Salary details will be disclosed during the interview.
BENEFITS	<ol style="list-style-type: none"> 1. One-way transportation to Kanazawa and return fare on completion of contract 2. Shipping allowance 3. Health/dental insurance for employee and dependents 4. Commuting allowance for those living 2+ kilometers from campus
DUTIES	<ol style="list-style-type: none"> 1. Teach up to 12 100-minute classes per week 2. Contribute to course planning and materials development 3. Participate in and help administer extra-curricular activities 4. Attend staff meetings and employee functions
SUBMISSION MATERIALS	<p>Please email the following materials by August 31, 2023:</p> <ol style="list-style-type: none"> 1. cover letter 2. CV 3. link to a 15 to 20-minute video demonstration of recent classroom teaching (mock teaching situations / on-demand / Zoom lessons are all acceptable) 4. two confidential letters of recommendation <p><i>*Applications that do not include all of the above materials will not be considered.</i></p> <p><i>*Only successful applicants will be contacted to arrange an interview.</i></p> <p><i>*Application materials will not be returned.</i></p> <p>Contact:</p> <p>caseyb@neptune.kanazawa-it.ac.jp</p> <p>The Hiring Committee Essential English Center Kanazawa Institute of Technology 7-1, Ohgigaoka, Nonoichi, Ishikawa 921-8501 JAPAN</p>

Interviews will be conducted via Zoom.