

POSITION ANNOUNCEMENT

Kanazawa Institute of Technology
Ishikawa, Japan



POSITION	Instructors to teach English as a foreign language to non-English majors at the college level in the Essential English Center
QUALIFICATIONS	<ol style="list-style-type: none"> 1. Advanced or Native English Proficiency 2. M.A. in TEFL, Linguistics, Education, or related field 3. Work experience in education at the university level
PERIOD OF EMPLOYMENT	<p>Three-year contract beginning September 12, 2022</p> <p><i>*Further extension of employment is dependent on the staffing needs of the college and the instructor's performance.</i></p> <p><i>*Maximum period of employment: five years</i></p>
SALARY	<p>6,000,000 Japanese yen / year (approx. US\$2,000 based on 11/2021 exchange rate)</p> <p><i>*Salary is paid in 12 monthly installments (no bonus system).</i></p>
BENEFITS	<ol style="list-style-type: none"> 1. One-way transportation to Japan and return fare on completion of contract 2. Shipping allowance 3. Health/dental insurance for employee and dependents 4. Commuting allowance for those living 2+ kilometers from campus
DUTIES	<ol style="list-style-type: none"> 1. Teach up to 12 100-minute classes per week 2. Contribute to course planning and materials development 3. Participate in and help administer extra-curricular activities 4. Attend staff meetings and employee functions
SUBMISSION MATERIALS	<p>Please email the following materials by January 30, 2022:</p> <ol style="list-style-type: none"> 1. cover letter 2. CV 3. link to a 15 to 20-minute video demonstration of recent classroom teaching (mock teaching situations / on-demand / Zoom lessons are all acceptable) 4. two confidential letters of recommendation <p><i>*Applications that do not include all of the above materials will not be considered.</i></p> <p><i>*Only successful applicants will be contacted to arrange an interview.</i></p> <p><i>*Application materials will not be returned.</i></p> <p>Contact:</p> <p>kiteec@mlist.kanazawa-it.ac.jp</p> <p>The Hiring Committee Essential English Center Kanazawa Institute of Technology 7-1, Ohgigaoka, Nonoichi, Ishikawa 921-8501 JAPAN</p>

Interviews will be conducted via Zoom.