

Advertisement for a full-time English faculty position at the International University of Japan, Minamiuonuma-shi, Niigata

Job Description: The International University of Japan in Niigata, a graduate institution catering to a multinational, multicultural student body, is seeking an individual to fill a full-time Assistant Professor position in the area of TEFL/TESL, beginning April 1, 2024. The contract is initially for two years, renewable subject to performance and budget, with the potential of the position leading to tenure.

Job Details:

Requirements: At least an M.A. in TEFL/TESL, Applied Linguistics, or an equivalent area; at least two years TEFL/TESL experience at the university level; teaching of academic writing and oral communication skills (i.e., presentation and discussion skills) at the tertiary level; some administrative experience at the university level; at least three academic publications. **Desirable attributes:** Teaching and administrative experience in intensive English programs; experience with language test creation and calibration; teaching and administrative experience in English for professional/business communication; experience with computer-assisted language learning (CALL); experience teaching cross-cultural communication.

Duties: Teach up to 12 hours during the regular terms (including individual conferencing with students), and up to 16 hours during the summer program, per week; teach academic writing to graduate-level students studying international management, international relations, public policy, or economic development. Other responsibilities include curriculum development and course design, course coordination and program management, and committee duties.

Salary and benefits: Around six (6) million yen (gross annual income, before any tax and medical insurance deductions); research funding; allowances.

Application materials (DIGITAL): Please attach to an email: (1) a 300-600 word cover letter (highlighting qualifications, experience, research and potential contribution to IUJ; describing current employment status and situation; giving reasons for applying), (2) a detailed resume (qualifications, teaching and other professional experience, research), (3) a passport size photo. Copies of letters of reference and publications shall be requested later from short-listed candidates.

Deadline: Applications must be received by Friday, November 17, 2023. Short-listed applicants will be invited to interview at IUJ's campus in Minami-uonuma, Niigata in late November or early December, 2023.

Contact details: A cover letter in response to this advertisement, a resume, and a passport size photo (**all digital**) should be attached to an email and sent to Mr. Takeshi Wakiya, International University of Japan, 777 Kokusai-cho, Minamiuonuma-shi, Niigata-ken, 949-7277. Email address: <elp@iuj.ac.jp>

NOTE:

- (1) **Only short-listed candidates will be contacted for interviews.**
- (2) **Applications that do not satisfy the listed position requirements will be ignored.**