

## Full-Time Faculty Position at Hakuoh University (Faculty of Education)

Position Title: Full-time Lecturer or Associate Professor

Starting Date of Employment: April 1, 2026

Employment Status: Full-time lecturer (retirement age: 70 years old), tenure track

\*A non-tenure track renewable three-year contract may apply, depending on research achievements and the individual's Japanese language proficiency required to fulfill committee responsibilities.

Number of Positions: 1 person

Work Location: Daigyoji Campus, Oyama City, Tochigi Prefecture

Subjects to be Taught: English-medium instruction for content-based subjects, including Junior Seminar, Senior Thesis Seminar, Japanese Culture in English, and other English skills-based subjects (subject to change)

Research Fields: (Primarily with a Japan Focus)

- English as a Foreign Language (EFL)
- Humanities and Social Sciences (Sociology, Cultural Anthropology, Intercultural Communication, Philosophy, Religion, Literature, Linguistics, etc.)
- History and Geography, International Relations
- Economics and Business (Politics, Economics, Tourism Studies, Tourism Business, etc.)

Job Description: Primarily a four-day workweek. However, if the required teaching hours can be completed in three days due to the curriculum structure, the remaining day(s) may be allocated to research activities.

Additional duties include committee work, faculty meetings, visits to partner schools for students' teaching practice, participation in open campus events, examination proctoring (including TOEFL and other tests), entrance examination-related tasks, chaperoning overseas study programs, delivering outreach lectures, publishing research, and more.

Applicants should be willing to continue research that integrates their area of specialization with English education after being hired.

The university will determine subjects and time slots for instruction.

\*Please note that some duties may take place outside the designated four-day workweek.

Qualifications:

- Native English speaker or an individual with native-level English proficiency and overseas experience
- Advanced Japanese language proficiency required to perform duties (N1-level Japanese proficiency is preferred)

- A valid work visa for full-time employment
- Master's degree or higher in a relevant field
- A minimum of three academic publications written within the last 10 years
- Strong motivation for educating undergraduate students, including supervising graduation theses and seminars, and conducting research
- Willingness to collaborate with colleagues on administrative tasks

Application Period: September 22, 2025 (postmarked by this date)

Application Documents: (\*Digital applications are not accepted.)

1. Cover letter
2. Curriculum Vitae (with a recent photo, contact details, mobile phone number, and email address)
3. A list of academic publications
4. Three major academic publications (reprints or copies)
5. Essay on teaching philosophy regarding university education, student guidance, and academic research area
6. Copy of official master's degree or doctoral diploma (the original must be presented at the interview)
7. Copy of official certificates demonstrating Japanese language proficiency (e.g., JLPT)
8. Non-Japanese applicants must include a copy of a valid work visa.

※In the "Awards and Disciplinary Actions" section of your resume, please provide details of any awards received from academic societies or publishers, as well as professional commendations. Additionally, if you have any history of disciplinary actions due to criminal penalties, including sexual violence such as sexual harassment, other forms of harassment, research misconduct, or misuse of research funds, please specify the details and reasons.

If none of these apply, please be sure to write "Not Applicable."

Failure to provide this information or submitting false statements may result in disqualification from employment or disciplinary dismissal after hiring.

Send Documents by Registered Mail to:

〒323-8586

Hakuoh University,  
2-2-2 Ekihigashi-dori, Oyama City, Tochigi Prefecture, Japan  
Attn: Dean of the Faculty of Education  
Please write "Application for Full-time Lecturer Position" in red on the envelope.

Application documents must be sent by registered postal mail.

Selection Process: Selected candidates will be invited for an interview.

Please note that international travel expenses for applicants will not be covered.

Candidates must bring the original diploma verifying their educational degree, as listed on their CV, to the interview.

Application results will be announced in writing to the address listed on the CV by late November 2025.

Contact Information:

Hakuoh University, Management Planning Office

Tel: 0285-20-8106 (Direct) Fax: 0285-22-8901

Email: [keiekikaku@ad.hakuoh.ac.jp](mailto:keiekikaku@ad.hakuoh.ac.jp)

\*For inquiries, please contact us via email. When sending an email, include

“Regarding Full-Time Position” in the subject line.

Notes: Application materials will not be returned unless specifically requested. If you would like them to be returned, please indicate this in your cover letter and include a stamped, self-addressed envelope.

Confidentiality of all applications will be strictly maintained.