

## Call for Applicants

### One Full-time Tenured Position at the Faculty of Global and Regional Studies (European Studies Course and English Division), Doshisha University, Kyoto Japan\*

**1. Position:** Assistant Professor (助教), Associate Professor (准教授) or Professor (教授). Tenured, irrespective of rank at the time of hiring.

Departmental Affiliation: European Studies Course, Faculty of Global and Regional Studies and English Division, Department of General Education

**2. Main courses to be taught:** Global and Regional Studies courses on European Studies (mainly Britain and/or Ireland) and university-wide English language and culture-related courses.

**3. Number of position opening:** One

**4. Scheduled start of employment:** Starting from April 1, 2023

**5. Job description and required qualifications (all of the following must be satisfied):**

- (1) Main research interests are Britain and/or Ireland, or Japan in the field of humanities who can teach classes on comparative culture in these areas.
- (2) Able to teach university-wide English language and culture-related courses offered to all Doshisha students at all levels. Experience in English education is an advantage.
- (3) Holder of a Ph.D. degree awarded by March 31, 2023.
- (4) Nationality does not matter. However, candidates should have English as their mother tongue or possess an equivalent level of English proficiency (the ability to draft and proofread English documents related to work at the same level as a native English speaker).
- (5) Sufficient Japanese proficiency to perform education and administration-related work (participating in meetings, drafting documents, entrance exam-related duties, etc.).
- (6) Willing to relocate to the Kinki area after hiring.

**6. Required application materials\*\*:** Please send all required materials (from (1) to (5)) in PDF format by email to the address indicated below (8).

- (1) Complete Curriculum vitae (CV) in Doshisha format (available for download from our job announcement “Full-time Tenured Position, European Studies Course and English Division, Faculty of Global and Regional Studies, Doshisha University,” posted on the JREC-IN Portal page : <https://jrecin.jst.go.jp/seek/SeekTop?ln=1>)
- (2) Three academic publications in Japanese or English (including the PhD thesis). Each should be accompanied by an 800-character summary in Japanese).
- (3) Cover letter, explaining your previous education, research and administrative work-related experiences and how you plan to contribute to Doshisha University and the Faculty of Global and Regional Studies, both in Japanese (approximately 3000 characters) and English (approximately 1500 words).
- (4) A sample syllabus in Japanese for the course “ヨーロッパ地域の文化 (Cultures of Europe)” for the entire 15 weeks. Previous syllabi for this course are available at: <https://syllabus.doshisha.ac.jp/>
- (5) Copy of the latest diploma (If diploma has not yet been issued, please submit other certification of your degree status)

\*\* All the application materials will be securely kept by the faculty office during the screening process, and will be securely destroyed after that. All private information contained within the application materials will only be used for screening purposes.

**7. Application Deadline:** Documents should reach the faculty office no later than 17:00 (JST), Friday, 1 July 2022\*\*\*.

\*\*\*An application will be considered completed once the faculty office sends a confirmation email to the candidate, which may take time. For this reason, please send your application materials in a timely manner. In the case that the size of the application exceeds the maximum message size, please contact the faculty office in advance.

**8. Address to send the application materials\*\*\*\*:**

\*\*\*\*Please include the following description in the subject line:

“Full-time Tenured Position at the Faculty of Global and Regional Studies (European Studies Course and English Division)”

**E-mail address:** [gr-saiyo@mail.doshisha.ac.jp](mailto:gr-saiyo@mail.doshisha.ac.jp)

**9. Screening process**

- (1) Screening procedure

First screening: Based on the above submitted documents.

Second screening: (Beginning of August) We will ask those who have passed the first screening to submit all the academic publications (both

PDF format and originals) listed in the CV and will conduct a new screening.

Third screening: (End of August or beginning of September) Interview with those who have passed the second screening. In the interview, we will also evaluate the candidates` mock lesson presentation (an online interview is also possible).

- (2) We will ask to see the original of your diploma at the time of the interview.
- (3) Transportation expenses for the interview will be set and covered by the faculty according to regulations of the university.
- (4) Successful candidates will be notified of the result as soon as the selection process is completed.
- (5) Inquiries regarding this job advertisement should only be made by e-mail (gr-saiyo@mail.doshisha.ac.jp). While contacting the faculty office, please be sure to write this caption in the subject line: “Full-time Tenured Position at the Faculty of Global and Regional Studies (European Studies Course and English Division)”
- (6) If your contact information changes during the summer, please email your new contact information with duration of the change, new address, telephone number, e-mail address, etc. as a PDF attachment.
- (7) For the University’s position on equal opportunity, please refer to its Diversity Statement at the following URL:  
<https://www.doshisha.ac.jp/information/approach/diversity.html>

**\* Please also refer to the original Japanese version.**

Doshisha University  
Faculty of Global and Regional Studies  
Contact E-mail address: [gr-saiyo@mail.doshisha.ac.jp](mailto:gr-saiyo@mail.doshisha.ac.jp)  
Faculty HP: <https://gr.doshisha.ac.jp/>  
Doshisha University HP: <https://www.doshisha.ac.jp/>