JACET International Convention Selected Papers, Vol. 13

SUBMISSION GUIDELINES

Manuscripts for the *JACET International Convention Selected Papers* (*JACET Selected Papers*) will only be accepted by online submission. Please read the following guidelines carefully.

Important Dates:

Submission Form Opens: September 17, 2026

Submission Form Closes: October 22, 2026 (11:59 PM Japan Standard Time)

Submission Form:

https://www.jacet.org/selected-papers-submission2026/

A. Requirements

1. Papers must be based on presentations given at the 65th JACET International Convention (Osaka, 2026), and all authors must be listed as presenters in the conference program.
2. Papers based on plenary lectures may be submitted as Invited Papers (by invitation only).

B. Editorial Policy

1. *JACET Selected Papers*, a refereed, open-access electronic journal, encourages submission of the following:
   - -Research Articles on pedagogy and topics of significance to teachers of English
   - -Symposium Papers on relevant issues to teachers of English (one per symposium)
   - -Practitioner Reports to share findings and insights
2. Manuscripts submitted to *JACET Selected Papers* must not have been previously published, nor should they be under consideration for publication elsewhere. All contributions must use the template provided by JACET.
3. Manuscripts which do not conform to the guidelines will not be considered for review.
4. Only one paper can be submitted by each contributor.
5. The Editorial Board of *JACET Selected Papers* reserves the right to make editorial changes in any manuscript accepted for publication to enhance clarity or style. The corresponding author will be consulted if the changes are substantial.
6. Paper offprints or PDFs of individual papers will not be provided.

C. Guidelines

1. Manuscripts, including abstract, references, figures, tables, and appendix, should be formatted to A4 size and not exceed 8,000 words for Research Articles, 5,500 words for Symposium Papers, and 5,000 words for Practitioner Reports.
2. All manuscripts must be written in English.

3. All submissions to *JACET Selected Papers* must conform to the requirements of the *Publication Manual of the American Psychological Association*, 7th edition.
   3.1 Prepare manuscripts using Microsoft Word.
   3.2 Use 12-point Times New Roman font.
   3.3 Leave margins of 2.5 cm on all sides of every page (A4 size, 210 mm × 297 mm or 8.27 in × 11.7 in). There are 26 lines to a page.
   3.4 Do not justify right margins.
   3.5 Do not use running heads.
   3.6 For anonymity in the peer review process, submit papers without the author name(s). In order to guarantee anonymity in the review process, both the author name(s) and their publication information should be substituted with " ***** " throughout the entire manuscript including references.
   3.7 Acknowledgements should not be included at the time of submission.
   3.8 Include the title, an abstract (no more than 200 words), and keywords (no more than five keywords; a multiple-word key phrase can be counted as one keyword).
   3.9 For pagination, use Arabic numerals placed in the upper right-hand corner of each page.

D. Submission Procedure

1. All contributors must complete a submission form on the JACET website, which can be accessed from the Submission Guidelines.
2. Contributors must follow the instructions below.
   2.1 Convert the Word file manuscript into PDF format, saving it under the author's full name as in the following examples: suzukikaoru or smithkerry. Submit the PDF file by clicking "choose file" on the submission form.
   2.2 If there are more than four authors, write all authors' information on a separate file and send to the JACET office by e-mail: Author names, affiliation, membership number, postal code, address, telephone number, and e-mail address.
   (JACET e-mail address: jacet@zb3.so-net.ne.jp)
   2.3 Do not include a cover sheet.

E. Contributors' Responsibilities

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