

**Job Announcement: Full-time Permanent Position in the Department of English Language and Literature, School of Education, Waseda University, Tokyo, Japan**

1. Field of specialization: Applied Linguistics (Learning, instruction, and assessment of vocabulary, grammar, reading, and / or writing)
2. Teaching responsibilities: (a) Courses in the field of Applied Linguistics  
(b) English
3. Positions: one (assistant professor, associate professor, or full professor)
4. Application deadline: documents must be received by August 20, 2018
5. Employment begins: April 1, 2019
6. Requirements: Ph.D. or equivalent scholarly achievements  
Ability to conduct classes in English  
Ability to perform administrative duties in Japanese
7. Salary, etc.: In accordance with the regulations of Waseda University
8. Documents to be submitted:
  - a. Curriculum Vitae (in the format available at <https://www.waseda.jp/fedu/edu/news/2016/12/07/6113/>)
  - b. Table of Research and Educational Contributions (in the format available at <https://www.waseda.jp/fedu/edu/news/2016/12/07/6113/>)  
\*Please indicate all peer-reviewed publications accordingly.
  - c. Three representative major research contributions (one copy of a single-author book, four copies of book chapters or articles), at least one of which must be in English. Please indicate in the Table of Research and Educational Contributions (b. above) the three items you are submitting.
  - d. Copy of the diploma or degree certificate for your highest-level degree
  - e. Finalists invited for interviews will also be required to submit two letters of recommendation.
9. Selection Procedure:
  - a. Document screening, with notification of finalists around the beginning of September in 2018

- b. Interviews of finalists (around the end of September in 2018) [transportation and accommodation costs to be borne by the applicant]

10. Address for submission of documents:

Dean, School of Education, Waseda University  
Nishi Waseda 1-6-1, Shinjuku-ku, Tokyo 169-8050

Please send documents by registered mail or messenger service. Write “Application for Faculty Position in Applied Linguistics” in red on the envelope. If you wish to have your documents returned, please enclose an envelope with a self-addressed, payment on delivery label.

11. Inquiries: Professor Tsuyoshi Ishihara, Chair, Department of English Language and Literature  
email: [ishihara@waseda.jp](mailto:ishihara@waseda.jp)  
Please use “Inquiry about Faculty Position” as the subject heading of your message.  
Please note that we will be unable to answer inquiries about the results of screening.

Waseda University is committed to enhancing the diversity of its faculty in order to promote internationalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability.