

Utsunomiya University
Liberal and General Education Center
Part-time Position Announcement

The Liberal and General Education Center at Utsunomiya University is looking for a part-time lecturer to teach a second-year Advanced English course for its English program on Mondays from 12:50-2:20. Work in the English clinic doing person-to-person tutoring is also available.

Institution: Utsunomiya University, Liberal and General Education Center
Location: 350 Mine-machi, Utsunomiya, Tochigi 321-8505 JAPAN

Position: Part-time Lecturer (Hijokin-Koshi)
Appointment Date: October, 2019
Contract Specifications: One year contract, renewable upon mutual agreement
Duties and Responsibilities: 1) Teaching Mondays
2) Attending Faculty Development meetings
3) Attending Open Campus once a year
4) Attending other activities held by the Liberal and General Education Center

Salary: Based on the regulations of Utsunomiya University

Qualifications: 1) MA in TESOL, SLA, Applied Linguistics, or related field is preferred
2) Fluent-speaker of English. Communicative competency in the Japanese language preferred
3) Experience in teaching English as a Second/Foreign Language is preferred

Application Materials: 1) Resume with a photo
2) List of publications (if any)
3) Copy of diploma for highest degree attained

* Application materials can be sent by registered mail or by e-mail.

* Application materials received by mail will not be returned even if the applicant is not selected.

* Application materials will not be used for purposes other than search and selection.

Application Address: Dr. Cheiko Mimura
Director, Liberal and General Education Center
Utsunomiya University
350 Mine-machi, Utsunomiya, Tochigi 321-8505 JAPAN
chiekomimura@cc.utsunomiya-u.ac.jp

Deadline August 30th, 2019 (Position may be filled before the deadline.)

Selection Process: Stage 1: Selection based on review of application forms
Stage 2: Interview and evaluation of model teaching
(Travel expenses will not be reimbursed)

Notification of Decision: Applicants will be informed of the results by e-mail immediately after the selection process has been completed.

For Further Information: Please contact Mr. Rory Banwell by e-mail.
banwell@cc.utsunomiya-u.ac.jp