

Job Opening for English Instructors (non-tenured) University of Hyogo

■ The University of Hyogo invites two English instructors who will teach English classes, help students improve their English skills, and support our international relations and faculty jobs. Successful applicants will teach English classes (10~12 classes a week), including Listening and Speaking classes, English classes in summer (between-term periods), and others. The title of the position will be called "English Instructor."

■ Working locations are: ① University of Hyogo, Kobe Campus for Commerce, 8-2-1, Gakuennishi-machi, Nishi-ku, Kobe, Hyogo 651-2197 ② University of Hyogo, Himeji Campus for Engineering, 2167, Shosha, Himeji, Hyogo 671-2280

There may be occasions when the instructor is asked to teach English at other campuses of the university.

■ Number of positions: 2

■ Starting date: April 1st, 2018

■ Research fields: Humanities (Linguistics, Literature), Social sciences (Education)

■ Employment status: Part-time (Nontenured)

(1) 1 year contract, renewable after passing an annual screening, up to 2022 academic year. (2) Working hours: 29 hours in a week (5days). (3) Holidays: Saturdays, Sundays, National Holidays, New Year Holidays (From Dec. 29 to Jan. 3rd). Based on the University's regulation, paid holidays are provided, in the first year, 10 days.

■ Qualifications

Applicants should

- (1) speak English as their first language.
- (2) have at least a Master's degree in TESOL, Applied Linguistics or other related fields.
- (3) have teaching experience at the university level (preferable for more than two years.)
- (4) have Japanese language skills for communication with university staff.

■ Compensation

(1) The annual salary is approximately 4,600,000 yen, based on the day salary standard of a lecturer at the University of Hyogo. Deduction from the salary includes Health Insurance, Labor and Social Insurance or others, which are legally stipulated.

(2) Commutation allowance will be provided based on the university's regulation (maximum 30,000 yen per month).

■ 2017/12/14 Deadline for receipt

(1) CV in a designated format (Form1). (2) List of publications/ presentations, and educational achievements. (3) A short essay on the English education at the University

of Hyogo (max. 500 words) (4) Contact details of a Japanese person, or a person fluent in Japanese who will recommend you to this job.

■ All application materials should be sent by registered mail to:

Office for Education Reform, Headquarters of University of Hyogo
8-2-1, Gakuen-Nishimachi, Nishi-ku, Kobe, 651-2197 Japan

Please indicate “Application Document, English Instructor” in red on the envelope.

Submitted documents will not be returned.

[Selection Process]

Interview after documentary screening

The selected candidates will be invited for interviews, and asked to give a lecture.

Travel expenses for the interview and a lecture are not provided.

[Where to make contact]

All inquiries should be directed to:

Mr. Koseki / Mr. Maruyama

Office for Education Reform, Headquarters of University of Hyogo
8-2-1, Gakuen-Nishimachi, Nishi-ku, Kobe, 651-2197 Japan

Phone: 078-794-6062

Facsimile: 078-794-5575

Email: kouji_koseki@ofc.u-hyogo.ac.jp

University of Hyogo HP: <http://www.u-hyogo.ac.jp/>

*As for Form1, please visit JRECIN, Job Opening for English Instructors, University of Hyogo: <https://jrecin.jst.go.jp/seek/SeekTop>