

Job openings in the Department of English Communication, Tokyo Kasei University

The Intensive English Program in the Department of English Communication at Tokyo Kasei University is currently recruiting new English teachers for the Spring 2019 semester:

Type of employment: Contract-based (non-tenured) English instructor.

Number of positions: 2

Contract length:

Contract of one year, renewable up to nine times for a total of ten years, on the mutual agreement of instructors and the university.

Job responsibilities:

- Planning and teaching classes for the intensive English program as part of a three-person team.
- Engaging in open campus activities, other activities connected to the department, and occasional activities connected to the International Studies Center.

Working days:

Four days a week regular teaching, plus extra days for open campus activities, other activities connected to the department, and occasional activities connected to the International Studies Center.

Qualifications:

Candidates must:

- be highly proficient in English and able to teach in English.
- hold a master's degree in TESOL, Applied Linguistics, or a related field.
- OR hold a master's degree in any other subject, and an initial teaching qualification (e.g. CELTA).
- OR hold a master's equivalent professional diploma (e.g. Cambridge Delta, Trinity DipTESOL).
- have a minimum of five academic publications or conference presentations, or university level teaching experience of five years or more.
- hold a valid visa for teaching at the university level.

Candidates of any nationality are welcome to apply.

Working conditions:

- Salary of 348,000 yen per month.
- All instructors will be enrolled in the private school mutual aid health insurance and pension system.
- Any extra classes taught will be remunerated in accordance with the university's policy for part-time instructors.

Application materials:

To apply, please send a recent copy of your Curriculum Vitae to robert-1@tokyo-kasei.ac.jp.

Your CV should include:

- Personal details (name, date of birth, and contact details).
- Education and qualifications
- Work history
- List of any publications/presentations.
- Name and contact information of two referees.