

**Soka University, World Language Center / Graduate School of Letters (Hachioji, Tokyo)**  
**Full-time Faculty Position, Tenure-track**  
**(Undergraduate and graduate level responsibilities)**

Begin date: April 2017

INTERVIEWS TO BE HELD ON SUNDAY, SEPTEMBER 18, 2016

**Announcement:**

Announcement of the availability of a full-time position within the World Language Center (undergraduate communicative language programs) with shared major responsibility in the International Language Education: TESOL Graduate Program through the Graduate School of Letters, beginning April, 2017.

**Background:**

The World Language Center (WLC) is the communicative English course provider for the university, including classes in general English communication and test preparation for lower levels, and Professional English, EAP, ESP, content-based and test preparation courses, for intermediate and advanced levels. Many courses are developed in collaboration with content faculty members, and are designed to meet the specific needs of students in different fields.

The International Language Education: TESOL Master's Program is a two-year graduate level program that prepares teachers for diverse educational contexts. The program enrolls both Japanese and international students: The medium of instruction for all courses is English. For more information regarding the graduate program, including courses and curriculum, see < <http://daigakuin.soka.ac.jp/tesol.html>>.

**Position Description:**

The responsibilities of the position include the following:

- Teaching a combination of graduate courses in the Master's in TESOL Program and undergraduate WLC communicative English language courses
- Administrative responsibilities as appropriate
- Active involvement in research activities resulting in presentations at national / regional / international conferences as well as publications

A successful applicant would have a strong combination of a number of the following qualifications, abilities, and experiences:

- PhD in a language education related field preferred; Master's degree and significant experience will be considered
- Research history as demonstrated by articles in national / regional / international publications
- Demonstrated ability and interest in teaching a number of graduate-level courses offered in a Master's in TESOL Program, such as Pedagogical Grammar, Language Assessment, Research Methodology, Teaching Methodology, Teaching Practicum and / or Writing Skills for Graduate Students, etc.
- Extensive classroom-based experience in teaching EFL / ESL in various contexts
- Ability to supervise / co-teach a teaching practicum with one or more graduate students in an elementary level communicative English language course
- Ability to supervise research theses and final curriculum development projects
- Native or near Native English-level proficiency

In addition, the ability to collaborate with other faculty and students in all aspects of both the undergraduate and graduate programs is essential.

Please note that being a native English speaker is not a required qualification; our university and graduate program welcome qualified applicants who represent a variety of Global Englishes.

**Contract Stipulations:**

Tenure-track: Initial three-year contracted position within the World Language Center, possibly to renew for two additional one-year extensions, for a total of five years. Tenure will not be offered immediately, and will not be guaranteed. Further employment beyond the initial three years, including contract extensions, will be determined at the end of each contract period. Tenure will be considered at the end of the total five-year period. All contract extensions and considerations will be dependent on recommendations by relevant undergraduate and graduate level administrative committees, the performance of the faculty member, and the needs of the university at the time of any contract renewal.

**Selection Process:**

Interested applicants should provide:

- Updated resume and a cover letter
- Two letters of recommendation
- Samples of major publications

These materials should be submitted electronically via email as attachments to Richmond Stroupe, International Language Education: TESOL Program Chair at [richmond@soka.ac.jp](mailto:richmond@soka.ac.jp) no later than September 8, 2016. Mailed application materials and supporting materials will not be accepted. Receipt of application materials will be confirmed via email.

Scheduled dates:

- Application materials to be received by September 8, 2016.
- Short-listed candidates will be informed between September 9 and 11, 2016.
- Interviews will be scheduled for September 18, 2016.
- Interviews will be held on the Soka University campus in Hachioji, Tokyo. Reimbursement for travel is not possible.
- Short-listed candidates will be informed of their specific interview time and campus location on or before September 11, 2016.
- The successful candidate will be informed by mid-October / early November 2016.

If you have any questions about the position or the selection / interview process, please do not hesitate to contact:

Richmond Stroupe  
Graduate Program in International Language Education: TESOL Program Chair  
Graduate School of Letters / World Language Center  
Soka University  
1-236 Tangi-cho, Hachioji-shi, Tokyo 192-8577 Japan  
([richmond@soka.ac.jp](mailto:richmond@soka.ac.jp))