

**JOB DESCRIPTION:**

The Center for English Education and Development at Saitama University is looking for a university instructor to teach the following classes for the April 2018 spring and fall semesters.

**Monday**

1st period-AES2  
2nd period-AES2  
3rd period-GES1

**Wednesday**

1st period-AES2  
2nd period-AES2  
3rd period-GES1

**CLASS DESCRIPTIONS**

1. GES1-1st-year general English course focusing on TOEIC and basic communication skills
2. AES2-2nd-year academic English class focusing on academic topics

**QUALIFICATIONS:**

1. Completion of a Master's degree in TESOL (preferred), or other relevant areas
2. Teaching experience at university or college for at least one year
3. At least 1 publication
4. Advanced proficiency in English

**SALARY AND BENEFITS:**

Pay is based on the number of classes taught. Each class is 9,400 yen. However, depending on years of experience and university rank, this amount could be increased.

**APPLICATION MATERIALS-Deadline: Friday, February 19<sup>th</sup>, 2018**

1. resume in English
2. at least 1 publication
3. names, affiliations and contact details of three referees

**SELECTION PROCESS:**

Only short-listed candidates will be contacted for an interview as applications are received.

**CONTACT:**

Send application materials by email to:

Forrest Nelson

fmnel@mail.saitama-u.ac.jp.

In the subject heading, please type "Application" followed by the applicant's name.