

Position Opening for Temporary Hire EFL Instructor

Title of position: Part-Time Temporary Lecturer

Institution: Rikkyo University, College of Business, Bilingual Business Leader Program

General URL: <http://english.rikkyo.ac.jp/>

Department URL: <http://cob.rikkyo.ac.jp/en/bbl/>

Teaching Requirement: Teach 2 back-to-back classes (same content) on Fridays from 13:15-14:45 and from 15:00-16:30. Please note that this is a one-semester only position, as a temporary replacement instructor. In the course you will teach 1st year business students integrated presentation, note-taking, discussion, and writing skills using business-related content. Student TOEIC levels range from 300-900. As the department uses a coordinated curriculum, lesson plans and course materials will be provided.

Starting Date: September 23, 2016

Contract: 1 semester only (temporary replacement hire)

Salary: Based on university scale, starting at 25,000-30,000 yen per class per month x 6 months (including non-teaching months) plus commuting expenses within the Tokyo/Yokohama metropolitan area.

Qualifications:

Preferred applicants will fulfill the following qualifications:

1. M.A. degree in Education, TESOL, Composition, or communication-related field
2. Experience teaching academic English to speakers of other languages in a university setting
3. Advanced level proficiency in English (both native and non-native speakers are encouraged to apply)

Application Deadline: Applications will be accepted until position is filled.

Application Method: Interested applicants should send a resume and cover letter to Brian Guthrie at bguthrie@rikkyo.ac.jp.