

## **Call for Applications for full-time, tenured faculty member at Nagoya Gakuin University**

**Position:** One position for a full-time Professor, Associate Professor or Lecturer

**Date of Appointment:** April 1, 2019

### **Responsibilities:**

1. Teach area study courses about Europe (including e.g. The United Kingdom)
2. Teach English skill courses for undergraduate English major students, seminar course for 3<sup>rd</sup> and 4<sup>th</sup> year students and, possibly, introductory level content courses. May teach courses in the graduate school and supervise graduate students' theses.
3. Conduct research
4. Serve on departmental and university committees
5. Assist with administrative tasks, e.g. course registration, invigilation and entrance exam related duties, study abroad programs

### **Qualifications:**

Applicants must fulfill the following minimum qualifications.

1. In the case of L1 speaker of Japanese, sufficient English proficiency for teaching English classes all in English.
2. In the case of speakers of languages other than Japanese, sufficient Japanese proficiency to participate in committee work and carry out administrative tasks
3. Master's degree
4. Residence in Aichi or neighboring prefecture (Mie or Gifu)
5. Understanding of Christianity

Applicants with the following qualifications will be preferred.

1. Ph.D. degree
2. Strong research record

### **Application materials**

1. Curriculum vitae (download form from: <https://www.ngu.jp/outline/recruit/>) (Note: The form is in Japanese. A form with English translation is available for reference, but please use the form without English translation when applying. The form can

be completed in either English or Japanese.)

2. Copies of up to 5 research publications, together with copies of an English synopsis (about 500 words) for each.(for publications in Japanese)
3. Statement of teaching philosophy (500-1,000 words) Include names and contact information for two references.

**Job Title:** Professor, Associate Professor or Lecturer (depending on qualifications and experience)

**Benefits:** As set by university's rules and regulations.

**Deadline for Application:** Applications must arrive by September 14, 2018

**Selection Process:** After screening, some applicants will be selected for interviews on October 13, 2018. Selected applicants may be asked to send additional documents such as copies of diplomas and certificates. As part of the interview, applicants will be asked to give a demonstration lesson. Travel expenses for the interview cannot be reimbursed.

**Submission of Application:** Application materials should be sent by registered mail to:  
Nagoya Gakuin University  
University Affairs Section (Attn.: Mr. Kato)  
1-25 Atsuta Nishimachi, Atsuta-ku  
Nagoya, 456-8612

Please write on the envelope: "Application for position in English department"

**Contact Information:**

TEL (052) 684-4022 (in Japanese), FAX 052-684-4023  
e-mail: [gakujika@ngu.ac.jp](mailto:gakujika@ngu.ac.jp)