

Part-time Business English and Academic Skills Instructors, Department of Global Business, Tokyo

Musashino University located in Tokyo, Japan, is looking for six, part-time, well qualified, and experienced English instructors who can address the needs of highly motivated, advanced students. Perfect as a second job for existing university instructors who have working visas and want to teach dynamic courses to international and domestic students with high-level English skills.

- ① Deadline September 22nd, 2017
- ② Type Part-time English instructor,
 One-year contract which is renewable, will start in April 2018
- ③ Salary Attractive pay scale per Koma(90min.)
 < Pay scale example (Going rate, Please note this is not a guarantee) >
 [5 years after university graduation]
 11,300~13,500 yen per Koma
 [10 years after university graduation]
 11,700~14,000 yen per Koma
- ④ Employment Type Part-time

- ⑤ Job opening
6 positions

There are two course tracks: 1) Business English using the Market Leader series and other business books, and 2) Academic Skills using the North Star series. Successful candidates can teach up to 4 Komas (6 hours) per week.

- ⑥ Desired Qualifications

- Preference will be given to applicants with Advanced degrees (in TESOL, Applied Linguistics) and experience teaching in Japanese universities.
- Instructors who are skilled writers and experienced in student-centered and group work approaches would be highly desirable. Business experience is also a plus.

- ⑦ Job Location

- Musashino Campus
Nishitokyo-shi Tokyo, Japan
- Ariake Campus

Koto-ku, Tokyo, Japan

⑧ Starting Date

April, 2018

⑨ Period

1 year (renewable)

⑩ Application Materials

Please send following materials to the postal address below.

- Curriculum Vitae (Professional accomplishments)
- Sample course curriculum

⑪ Selection process

- Document screening; Early October,2017
- Interview; 1)Mid October,2017

Only successful applicants will be contacted for an interview by e-mail.

⑫ Postal Address

Recruitment staff of Global Business instructors,
Academic Affairs Administrative Office (Gakumu-ka), Musashino University
3-3-3 Ariake, Koto-ku, Tokyo 135-8181

⑬ Inquiry

Please contact us by e-mail.
gakuji@musashino-u.ac.jp