Openings for Part-Time EFL Lecturers

The Faculty of International Studies is looking for instructors who are experienced in teaching all aspects of academic English. Applicants should be career-oriented professionals who can motivate students and teach interactive classes that do not focus on eikaiwa but rather, on interactive tasks that are engaging and challenging, and reading and writing tasks that are on topics related to critical domestic and global issues.

Title of position: Part-Time Lecturer

Institution: Meiji Gakuin University, Faculty of International Studies
Address: 1518 Kamikurata-cho, Totsuka-ku, Yokohama 244-8539 Japan 244-8539

General URL: http://www.meijigakuin.ac.jp
Division/Department URL: http://fis.meijigakuin.ac.jp; http://fis.meijigakuin.ac.jp/gts/en/

Teaching Requirement: Teach Mondays and Thursdays OR Tuesdays and Fridays between 9:15 am and 2:55 pm (from 2 to 6 koma/classes total per week). These paired days are fixed.

Starting Date: April 1, 2018

Contract: 1 year renewable

Salary: Range of 28000-29000 yen per koma per month x 12 month plus commuting expenses within the Tokyo/Yokohama metropolitan area.

Qualifications:
Preferred applicants will fulfill the following qualifications:

1. M.A. in TESOL or related discipline focusing on language acquisition and pedagogy or composition theory and practice.
2. Two years of experience teaching academic English to speakers of other languages in a university setting or equivalent.
3. Record of successful teaching in courses that focus on TOEFL, CLIL and/or Composition and Rhetoric.

Preference will be given to those with evidence of scholarly work, instructional competency in educational technology, and ability to reflect on and improve one’s own teaching.

Application Deadline: November 21, 2017 for round one hiring and December 20, 2017 for round two hiring.

Application Method: Interested applicants should send the following via post to:
Professor Keiko Tanaka
Faculty of International Studies
Meiji Gakuin University
1518 Kamikurata-cho, Totsuka-ku,
Yokohama 244-8539 Japan 244-8539
Please write, “Application for part time Academic English position”.

Application Materials to be included:
1. Cover letter
2. Curriculum Vitae
3. Syllabus for a Reading and Writing course which meets twice a week for 14 weeks.

Please be advised that only applicants invited for an interview will be contacted, and may be asked to conduct a demo-lesson. Application materials will not be returned.