

**Job information:**

Kyorin University Faculty of Social Sciences is looking for an enthusiastic, student-centered English teacher. The part time position will begin in April 2018. The successful candidate will teach first and second year students enrolled in a program with a strong emphasis on using English as a tool for international business.

**Job Description:** Seven 90 minute classes per week in the spring term and six 90 minute classes per week in the fall term. Each class is taught once a week for 15 sessions each term.

**Semester dates:** 1<sup>st</sup> semester (approx.) April-July; 2<sup>nd</sup> semester (approx.) September-January. The days and times classes will be scheduled can be negotiated.

**Class Description:**

First Year Classes, these are year-long classes (spring and fall terms):

Four sections

- Basic communication skills

Two sections

- TOEIC skills with an emphasis on vocabulary building

Second Year Class: one section (spring term only)

- Business Communication 2

**Qualifications:**

- Native English-speaking (or equivalent) teacher with a willingness and ability to relate with students and motivate them.
- Masters Degree (or in progress) Required (TESOL, Social Sciences, Business, Communication, or other related field)
- Business experience, teaching experience, and basic Japanese language skills are advantageous.

**Location:** Inokashira campus, accessible by bus from JR Kichijoji and Mitaka; Keio Line Sengawa and Chofu; Keio Inokashira Line Mitaka-dai and Kichijoji.

**Contract:** Annual, renewable by mutual agreement.

**Pay:** Between 20,000 and 30,000 yen per class / month (before tax) according to age, paid six months per term.

**Application:** Send your résumé in English as an attached file to Assistant Prof. Michele Joel at [joel@ks.kyorin-u.ac.jp](mailto:joel@ks.kyorin-u.ac.jp) There is no fixed format, but please include your date of birth and a short personal statement about what you hope to achieve while teaching at the university level in Japan. Please also include the days you are available to teach.

**Deadline:** July 7th, so that interviews can be scheduled in good time.