

TESOL POSITION

Positions Vacant: The School of Architecture, Kwansei Gakuin University (Kobe Sanda Campus) would like to invite applications for 1 full-time position (one year contract initially and renewable four times with mutual agreement) as Instructor of English as a Foreign Language (IEFL) beginning in April, 2021.

Institution	School of Architecture, Kwansei Gakuin University (private) located at Sanda City, Hyogo Prefecture
Institution URL	https://www.kwansei.ac.jp/s_architecture
Job type	Instructor of English as a Foreign Language (IEFL) Full-Time position The employment contract is for one year, and is renewable for up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1 2021, the term of contract may be restricted according to “Rules and Regulations for Term Limits on Fixed-term Employment Agreements.”
Number of positions	One position: beginning on April 1, 2021
Deadline for applications & Schedule	1 application materials must be received by Monday, October 26, 2020. Short-listed applicants will be invited for an interview which is due to be held in the afternoon on Saturday, December 12, 2020. * Please note that the interview may be conducted via Zoom depending on the circumstance.
Qualifications required	<ol style="list-style-type: none"> 1. Native speaker competence in English 2. MA in TESOL, Applied Linguistics or a related field with experience in EAP/ESP training and/or teaching 3. Interest in teaching architectural English. 4. Experience using computer and other audio-visual facilities (preferred)
Duties	<ol style="list-style-type: none"> 1. Preparing and teaching 10 classes of 100 minutes per week 2. Attending and participating in regular English Department meetings (held in English) 3. Some administrative jobs <p>Note: As objectives and many materials are shared, a commitment to teamwork is essential.</p>

<p>Remuneration & other subsidies</p>	<ol style="list-style-type: none"> 1. Annual salary of approx. 5,200,000 yen 2. Payment for extra jobs as required by the School or University 3. Individual research funds 4. Travel allowance for research related trips 5. International return-trip economy air fare (one-way coming, and one-way returning after contract end) from home to Osaka 6. Pension, health insurance, rent subsidies (Insurance is extended to dependents living in Japan.)
<p>Application materials</p>	<ol style="list-style-type: none"> 1. Curriculum Vitae with your recent photo attached 2. Two referees' names, their affiliation and email address to be included in the CV (We may contact them before the interview.) 3. A copy of applicant's degree diplomas or certificates 4. Single copies of up to three publications and/or class projects that has been implemented in your class <ul style="list-style-type: none"> * Explain how long the project lasted and what objectives it aimed at, with feedback or comments attached if any. 5. A statement of applicant's views on teaching and career objectives (800 – 1000 words) <p>Notes:</p> <ul style="list-style-type: none"> ● Digital applications are not accepted. ● Applicants' privacy will be respected and submitted materials will not be used for any other purposes. ● Application materials will not be returned. ● The job title "Instructor" corresponds to the job type "Associate Professor/Lecturer (full-time) level" at Kwansei Gakuin University. <p>Applications should be sent to: IEFL Hiring Committee Attention: IEFL-JOB 2021 School of Architecture Building I Kwansei Gakuin University Gakuen 2-1, Sanda City, Japan, 669-1337</p>
<p>Enquiries</p>	<p>architecture_jinji@kwansei.ac.jp</p>