

**Announcement of Tenured Faculty Position
Institute of Liberal Arts and Science,
Kanazawa University**

The Institute of Liberal Arts and Science, Kanazawa University invites applications for a tenured faculty position as associate professor.

1. Open Position: Associate professor

2. Number of Position: One

3. Affiliation: Faculty of Foreign Language Studies at the Institute of Liberal Arts and Science

4. Main Duties:

- 1) Teaching English language classes focused on English for Academic Purposes or preparation for English language standardized tests, such as TOEIC, TOEFL, and IELTS, in the liberal arts curriculum
- 2) Designing/planning and coordinating English language classes in the liberal arts curriculum
- 3) Developing teaching materials for English language classes in the liberal arts curriculum
- 4) Taking part in administrative work and institutional projects
- 5) Undertaking such other duties as the head of the institute may deem necessary

5. Academic Fields: English education, linguistics, cultural studies of English-speaking regions, or related fields

6. Qualifications:

Applicants should have:

- 1) A doctoral degree or equivalent qualifications in English education, linguistics, cultural studies of English-speaking regions, or related fields. Candidates who have successfully completed all the requirements of a doctoral program at the time of application are eligible to apply.
- 2) Experience and confident ability to teach in English
- 3) Research interests and abilities in the areas of foreign language education that relate to English for Academic Purposes and English standardized test preparation, as well as a cooperative attitude towards collaboration with others in the organization.

7. Period of Employment: Tenured, from April 1, 2017

8. Application Documents:

- 1) Curriculum vitae, including the following:

- a) Educational background from high school to highest degree achieved, including the year and month of the start and end of education
 - b) Employment history, including the year and month of the start and end of employment
 - c) The names and locations of institutions and periods of time related to experience in English education, including any experience in studying overseas
 - d) The scores and date of any English standardized tests, or results from standardized tests of other languages if applicable
- 2) List of educational and research achievements including details of any competitive research funds the applicant has so far received
 - 3) One major research achievement, such as a book, published paper, teaching material, etc. and its summary/abstract
- * Candidates may be asked to submit additional materials.
- 4) A description of the applicant's research interests and achievements (1 page of A4 size paper)
 - 5) An essay on the applicant's experiences in foreign language education and future aspirations at Kanazawa University (1 page of A4 size paper)
 - 6) Two reference persons' contact details, including their names, affiliations, official positions, contact addresses, phone numbers, and email addresses

9. Application Deadline:

Application documents must arrive no later than September 30, 2016.

Please send all the documents by registered mail to:

Shigeyasu Sawada Ph. D
Director of the Faculty of Foreign Language Studies, Institute of Liberal Arts and
Science at Kanazawa University
Kakuma-machi, Kanazawa, Ishikawa 920-1192, Japan

The application documents should be marked "Job Application" in red on the envelope.

The submitted documents will not be returned unless requested. Applicants who wish to have their documents returned must enclose a self-addressed, stamped envelope.

10. Selection Process:

After the first screening based on the application documents, short-listed candidates will be called for an interview and a teaching demonstration in English around November, 2016.

Kanazawa University cannot provide funding for travel and accommodation expenses for the interview and teaching demonstration.

11. Contact Person:

Shigeyasu Sawada Ph. D
Director of the Faculty of Foreign Language Studies, Institute of Liberal Arts and
Science at Kanazawa University
E-mail: sysawada@staff.kanazawa-u.ac.jp
Fax: +81 076 264 5993

12. Additional Information:

1) Kanazawa University offers sabbatical leaves. For further information, see the following university website (in Japanese):

<http://www.kanazawa-u.ac.jp/kiteishu/act/frame/frame110000110.htm>

2) Position and salary are commensurate with the candidate's academic and employment experiences. Salary and benefits are specified in the Kanazawa University's regulations. For further information, see the following university's website (in Japanese):

<http://www.kanazawa-u.ac.jp/wp-content/uploads/2016/04/pay1.pdf>

For Kanazawa University's working regulations, see the following university's website (in Japanese):

<http://www.kanazawa-u.ac.jp/wp-content/uploads/2016/06/job1.pdf>

3) Kanazawa University actively promotes a gender-equal workplace. For details, see the following university's website (in Japanese):

<http://cdl.w3.kanazawa-u.ac.jp/index.html>

4) The successful candidate is required to reside in Kanazawa or in its vicinity during employment. Candidates with a level of Japanese proficiency sufficient for the workplace are preferred.