

**Part-time English Instructor Position Available at Kanagawa University,
Department of English, Faculty of Foreign Languages**

1. Department Department of English, Faculty of Foreign Languages
2. Teaching duties “Composition 2” (2 classes) and “Speaking 2” (2 classes)
3. Position Part-time instructor
4. Number of positions One
5. Qualifications
 1. Native speaker of English
 2. MA in TESOL or a related field, or equivalent experience
 3. Three or more academic publications in a related subject
 4. Commuting time: Must be less than two hours (one way)
6. Required application Documents
 1. A university-designated CV with a photograph (“Nationality”, “status of residence”, “permitted term of residence” need not be specified.)
 2. A university-designated list of relevant publications

* Please download the university designated forms for the CV (1) and the list of publications (2) at:
<http://www.kanagawa-u.ac.jp/employment/professor/parttime/>

* Submitted documents will not be returned. They will not be used for any other purposes and will be shredded after the selection.
7. Deadline for application 29 July 2016 (Application documents must be received by this date.)
8. Selection Process
 - First stage: Evaluation of submitted documents
 - Second stage: Interview (Transportation fee will not be provided.)
9. Notification of result Notification of the result will be sent as soon as the selection process is completed.
10. Date of employment 17 September 2016
11. Terms of Employment
 1. Term: 17 September 2016 ~ 31 March 2017 (possibly renewable)
 2. Schedule of classes: Thursday, 2nd period 10:30-12:00, 3rd period 13:00-14:30, 4th period 14:40-16:10, 5th period 16:20-17:50
 3. Salary: Determined in accordance with the university pay scale. (For more details, please inquire at the Human Resources Department of the university.)
12. Applications should be sent to:

Professor Masashi Tsuboi
Dean of the Faculty of Foreign Languages
President’s Office
Kanagawa University
3-27-1 Rokkakubashi, Kanagawa-ku
Yokohama 221-8686, Japan

*Please print “Composition & Speaking” in red on the envelope and send the application documents by registered mail.
13. Address for inquiries English Department office E-mail: english-dept@kanagawa-u.ac.jp