

Announcement for instructor position at the Center for Teaching, Learning and  
Career Development (Global Education Center), Iwate University

1. Purpose

The Global Education Center was established in April 2015 as part of the Center for Teaching, Learning and Career Development (CTLCD) of Iwate University. Based on Iwate University philosophy, the center promotes university-wide global education by planning and running various international educational programs in coordination with different departments. Global education seeks to cultivate "globally-aware people working for local revitalization." Such people have the ability to address local issues from a global perspective.

The center is now recruiting a full-time in-house instructor for further organizational reinforcement based on the job description below.

2. Responsibilities

- (1) Evaluate students' English abilities and validate or improve the effects of education
- (2) Support and coordinate the implementation of global education programs at different departments
- (3) Manage education technology (e.g. LMS) for university-wide English courses
- (4) Teach English courses and global education courses (in English)
- (5) Contribute to the administration of CTLCD

3. Affiliation

Center for Teaching, Learning and Career Development (Global Education Center)

4. Job title and number of positions

Professor or Associate Professor – one position

5. Term of office

The term of office is five years with no reappointment (or the last day of the term will be the first March 31<sup>st</sup> after the applicant turns 65 years of age).

6. Compensation

Compensation, based on National University Corporation Iwate University Rules on Conditions of Employment for Staff Members, shall be by annual salary, of which one-twelfth of the annual salary shall be paid each month.

7. Qualifications

- (1) Has experience in the work listed in “2. Responsibilities” and interest and passion for reforming university education.
- (2) Has a Master's degree or higher in TESOL, Applied Linguistics, Education, or a relevant field and educational capabilities suitable for engaging in university education.

- (3) Has the necessary Japanese and English language proficiency for performing the job.
- (4) Has international experiences including studying or working abroad and academic knowledge of multi-cultural or cross-cultural matters.
- (5) Preferably has experience in computerizing education using ICT (information and communications technologies) and practicing electronic education.

#### 8. Date of employment

April 1st, 2019

#### 9. Application form: Please use A4 paper as a general rule unless a document is provided separately.

- (1) Personal Record of Applicant (attached form 1 and 2)
- (2) List of work experiences related to the work listed in “2. Responsibilities” above (No set form). Please attach supporting documents if any.
- (3) Up to five separate prints or copies of major papers (attach an abstract of 200 words if not written in English or Japanese)
- (4) Essay in Japanese on the work listed in “2. Responsibilities” (within 2,000 characters)
- (5) Names and contacts of people who can be reached for inquiry about the applicant (two people)

#### 10. Screening

- (1) Primary screening: From documents
- (2) Secondary screening: Interview (Japanese and English). Interviews for any candidate will be conducted over Skype.

\*Interviews will be held between late January and early February.

\*Iwate University promotes gender equality. Female applicants will be given priority over male applicants in the case that evaluations of their work experiences and qualifications are deemed to be of equal value. Please see our website for information on our dual residency policy and support programs for researchers with child care and/or family care responsibilities (<http://www.iwate-u.ac.jp/gender/>).

#### 11. Application deadline

No later than 17:00 on Friday, January 11, 2019

#### 12. Submission of application form and inquiry

- (1) Submit to:

Matsuo Uemura, Chair of the Potential Instructor Screening Committee of the Iwate University Center for Teaching, Learning and Career Development (Global Education Center)

Attn. to: Center for Teaching, Learning and Career Development, Iwate University

3-18-34 Ueda, Morioka 020-8550

(2) Contact

Manager of International Office, Student Services Division, Iwate University

Tel: 019-621-6553

Fax: 019-621-6290

E-mail: gryugaku@iwate-u.ac.jp

Please write "教育推進機構（グローバル教育センター）教員応募書類在中" (Application for CTLCD (Global Education Center) Instructor Position) on the front of the envelope and send it by simplified registered mail.

Applications may be sent by e-mail to the contact address above instead of post. However, candidates applying by email are required to password-protect their application file(s) and send the password in a separate message.

We will not be able to respond to any inquiries regarding screening details. Please note that the application materials will not be returned.