

## Full-time English Teaching Position at Hiroshima Kyoso Junior / Senior High School

Hiroshima Kyoso Junior/Senior High School (HKH) is seeking an English teacher starting in April 2020. Located in Nishi-ku, Hiroshima, HKH is a co-ed private high school that is affiliated with Hiroshima Shudo University.

One-year contract position (April 1, 2020–March 31, 2021). Preferences will be given to candidates with L1 English level proficiency and with a BA or higher degree in education, linguistics, language teaching or any relevant areas and teaching experience in Japan.

This is a full-time position for a period of one year, renewable up to four times based on performance and mutual agreement.

The applicant should:

- Currently reside in Japan.
- Have experience teaching at Japanese junior or senior high schools.
- Preferably have conversational proficiency in Japanese.
- Be proficient with technology such as iPads and MS Office.

Responsibilities include:

- Average 42 working hours (including lunch break) /week, M-F, including Sat. mornings.
- Teaching English classes (about 18 classes /wk), developing teaching materials, lesson plans, and tests, proofreading of English documents, coaching for in-school and interscholastic competitions, and preparation for various testing such as EIKEN.
- Teachers are also required to attend meetings, assist in school events and activities (including overseas and domestic trips), and cooperate with the school's PR department in various school promotion activities including Open Schools on weekends.
- Working hours are 8:20AM - 4:40PM from Monday to Friday, and 8:20M-12:40PM on Saturday (biweekly), except national holidays. Compensation holidays are also available for the work on Sundays and national holidays.
- Teachers are entitled annually to 20 paid holidays.
- Competitive salary of 248,400 yen / month before deductions (including tax), as of 2019.
- Benefits include visa sponsorship (where necessary), health insurance, unemployment insurance, paid holidays, and transportation, housing and dependent allowances.

Initial screening:

- based on with your CV, copy of diploma(s) and a 1-page essay on your English teaching policy (deadline is January 10, 2020).

Secondary screening:

- Successful candidates will be asked to come in for an interview and a demonstration lesson in January / February 2020.

For more information about HKH, visit <http://www.shudo-u.ac.jp/fuzoku/>

Send CVs and accompanying documents to:

Fumiya Yokota, General Affairs Office

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