

# Gakushuin University

## Foreign Language Teaching and Research Centre

### Call for applications for part-time English teachers (April 2021)

We are currently inviting applications from motivated English teachers who have:

- 1) Native or near-native English-level proficiency
- 2) Native Japanese-level proficiency

#### Teaching Positions:

90-minute English communication and English reading classes for undergraduates, held once per week for 2x15-week semesters (courses are year-long from April to January).

Days and times of classes are negotiable, and pay depends on qualifications and experience. Positions are offered on a yearly basis, and are renewable by mutual agreement.

#### Qualifications:

Applicants must:

1. have native, or near native, English-level proficiency with experience living in an English-speaking country OR have native Japanese-level proficiency with near-native proficiency in English and experience of living in an English-speaking country
2. hold a Master's degree or higher, in TESOL or a related field
3. have at least 3 years of teaching experience at university level in Japan
4. have published academic articles

#### How to apply:

Interested applicants should send **by mail** a folder containing their complete resume, including educational background, work experience and list of publications, along with a one-page description in English of their approach to teaching. The address is provided at the end of this document.

Please indicate your availability to teach (days and times) in your cover letter, and write "**Part-Time (English) 2021**" in red ink on the envelope.

**Application deadline:** September 11, 2020 (Applications must arrive by this date.)

We regret that we are unable to respond to inquiries by telephone.

**Foreign Language Teaching & Research Centre**  
**Gakushuin University**  
**Mejiro 1-5-1**  
**Toshima-ku**  
**Tokyo 171-8588**