

July 5, 2019

Native English Instructor Contract Position

Ferris University cordially invites applications for the following position.

- 1 Position:** Native English Instructor (level: associate professor or assistant professor)
- 2 Teaching Areas:** English language and specialized subjects in English (Global Issues, Business Communication, Writing Workshop etc.) Additionally, there may be a class in thesis writing for graduate students.
- 3 Starting Date:** April 1, 2020
- 4 Term:** 5-year contract, non-renewable
- 5 Qualifications.** Candidates are required to possess the following qualifications and experience:
 - (a.) Master's degree or equivalent in terms of research, publications and experience
 - (b.) Certification in TESOL or a qualification in a related field, such as applied linguistics, and active in current research
 - (c.) Native speaker of English
 - (d.) Good command of Japanese desirable
 - (e.) Ability to coordinate an English program
 - (f.) An understanding of the fact that Ferris is a Christian university
- 6 Documents.** Submit the following documents:
 - (a.) Curriculum vitae (including a recent photograph)
 - (b.) List of research publications
 - (c.) Copies of three research publications (offprints and photocopies acceptable)
 - (d.) A two-page statement of your teaching philosophy and plans for English language education and specialized study at Ferris.

※ For (a) and (b), use the formatting shown at <http://www.ferris.jp/saiyo/index.html>
- 7 Application Deadline:** Applications must arrive by August 30, 2019
- 8 Selection Process:** Short-listed candidates will be sent an invitation by September 12 to attend an interview and give a demonstration lesson in mid-September.
- 9 Remuneration:** Salary will be paid in accordance with university regulations.
- 10 Address:** Send applications by **registered mail** to:

Dean YUI Tetsuya
Faculty of Letters, Ferris University (c/o General Affairs Office)
4-5-3 Ryokuen, Izumi Ward, Yokohama,
Kanagawa 245-8650

※ Write in red ink on the envelope: "Native English Instructor Application"
※ Should you wish us to return the copies of your publications, please enclose a properly completed COD (*chaku-barai*) delivery form. Other documentation cannot be returned.
- 11 Inquiries:** Requests for further information should be directed to the General Affairs Office: Tel 045-812-8211

<p>Any personal information submitted by applicants will only be used for selection purposes. Information received from the successful applicant will be retained for personnel records.</p>
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