Open Call for a Full-time (non-tenured) Position

Department of English and American Literature
Faculty of Literature, Daito Bunka University
1-9-1 Takashimadaira
Itabashi, Tokyo
Japan 175-8571

Department of English and American Literature in the Faculty of Literature at Daito Bunka University invites applications for a full-time (non-tenured) faculty position in English Education. Please see the details of the conditions and the method of application below.

1. Title: Open Call for a Full-time (non-tenured) Position.
2. Research Field:
   Area: Humanities
   Discipline: English Education
3. Job Type: Lecturer, Associate Professor, or Professor
4. Employment Status: Full-Time (non-tenure; ‘Tokunin’)
5. Institution: Department of English and American Literature
6. Qualifications: An ideal applicant should have:
   (1) teaching experience at either junior high school, high school, or university level for five years or more,
   (2) at least four pieces of publication (including practical reports)
   (3) a master’s degree or equivalent experience and knowledge
   (4) English proficiency sufficient to teach English classes in English
   (5) (if you are not a native speaker of Japanese) sufficient level of Japanese for administrative work and effective communication with students
7. Salary: Based on Daito Bunka University Pay Regulations
10. Courses: Up to four komas associated with the Teacher-Training Course, including “English Education Theory and Practice”, “Pre-service Teacher-Training Seminar”.
11. Other Work: planning and managing the English program and the Teacher-Training program of the department
12. Work Location: Itabashi Campus (in Tokyo) and Higashi Matsuyama Campus (in Saitama prefecture)
13. Period of Employment: three years (renewable only once, up to six years in total).
   N.B. The retirement age for Tokunin is 70.
14. Application/Notification of result/Contact Information
   (A-1) Documents to be submitted
   (1) Curriculum Vitae with your photo (both in Japanese and English versions)
   (2) List of Publications (containing conference presentations and poster presentations).
   (3) Copies of at least four sample academic papers and a summary for each one of them.
   (4) A copy of the Teaching License (if applicable) and of the Certificate for your
latest degree
(A-2) Selection Process
(1) First Stage: Document Screening
(2) Second Stage: Interviews (to be held in September, 2017)

(C) Contact Information:
(1) Address: Faculty Office (Faculty of Literature), Daito Bunka University, 1-9-1, Takashima-Daira, Itabashi, Tokyo 175-8571
Tel: 03-5399-7324

Others: Please send your application materials by registered mail (kakitome / 書留) to the address above. Print in red “Application for the post of full-time lecturer in English Education” on the envelope containing your application documents. If you wish to have the materials returned, please enclose a self-addressed envelope with the necessary postage on it. The candidates will be notified of the results via mail directly after the final decision.