

Announcement of Faculty Position:

Full-time Visiting Lecturer in ESL/EFL for Asia University's Center for English Language Education (CELE), Musashino-shi, Tokyo.

1-year appointment with the possibility of renewal for an additional 4 years (therefore, maximum term possible is 5 years), from approximately **April 1st, 2021**.

For more information about CELE, please refer to: <http://www.asia-u.ac.jp/english/about/cele/>

Job details:

Duties include: teaching up to 20 hours of EFL per week (one classroom hour equals 50 minutes of instruction); attending all regular and special CELE faculty meetings; serving on a CELE administrative committee; providing service as a substitute instructor when necessary; and completing an approved project.

Minimum Qualification Requirements: A Master's degree in TESL/TEFL or English Literature from an accredited university. A Master's degree in another field with a TESL/TEFL certificate may be considered. One year of teaching experience at the university level (includes TA-ships) is also required.

Deadline for Applications: May 15, 2020 (Deadline may be extended until the most appropriate candidate is found)

Application Procedures:

1. Asia University application form: <http://www.asia-u.ac.jp/english/information/employment/>
2. Official transcripts showing awarding of all academic degrees earned.
3. Copies of diplomas for all academic degrees earned.
4. At least two letters of recommendation, e.g., from current employer and a program advisor.
5. Days and times when you can be reached for a video conference. Please use Japan Standard Time.

Application Submission: Email *or* posted applications are accepted.

Postal address:

Center for English Language Education (CELE)
Asia University International Center
5-8, Sakai
Musashino-shi, Tokyo, 180-8629
JAPAN

E-mail: cele@asia-u.ac.jp

*Please note that application materials submitted by post cannot be returned.

Personal information will be treated with confidentiality.

Telephone/ Fax:

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Fax. +81-422-36-4869