**Announcement of Faculty Position:**

Full-time Visiting Lecturer in ESL/EFL for Asia University’s Center for English Language Education (CELE), Musashino-shi, Tokyo.

1-year appointment with the possibility of renewal for an additional 4 years (therefore, maximum term possible is 5 years), from approximately **April 1st, 2021**.

For more information about CELE, please refer to: [http://www.asia-u.ac.jp/english/about/cele/](http://www.asia-u.ac.jp/english/about/cele/)

**Job details:**

**Duties include:** teaching up to 20 hours of EFL per week (one classroom hour equals 50 minutes of instruction); attending all regular and special CELE faculty meetings; serving on a CELE administrative committee; providing service as a substitute instructor when necessary; and completing an approved project.

**Minimum Qualification Requirements:** A Master’s degree in TESL/TEFL or English Literature from an accredited university. A Master’s degree in another field with a TESL/TEFL certificate may be considered. One year of teaching experience at the university level (includes TA-ships) is also required.

**Deadline for Applications:** May 15, 2020 (Deadline may be extended until the most appropriate candidate is found)

**Application Procedures:**

2. Official transcripts showing awarding of all academic degrees earned.
3. Copies of diplomas for all academic degrees earned.
4. At least two letters of recommendation, e.g., from current employer and a program advisor.
5. Days and times when you can be reached for a video conference. Please use Japan Standard Time.

**Application Submission:** Email or posted applications are accepted.

**Postal address:**
Center for English Language Education (CELE)
Asia University International Center
5-8, Sakai
Musashino-shi, Tokyo, 180-8629
JAPAN

**E-mail:** cele@asia-u.ac.jp

*Please note that application materials submitted by post cannot be returned.
Personal information will be treated with confidentiality.

**Telephone/ Fax:**
Tel. +81-422-36-4089
Fax. +81-422-36-4869