

Announcement of Faculty Position:

Full-time English Language Visiting Lecturer in ESL/EFL for Asia University's Center for English Language Education (CELE), Musashino-shi, Tokyo.

1-year appointment with the possibility of renewal for an additional 4 years (therefore, maximum term possible is 5 years), from approximately April 1st, 2019.

For more informations about the CELE, please refer to: <http://www.asia-u.ac.jp/english/about/cele/>

Job details:

Duties include: teaching up to 20 hours of EFL per week (one classroom hour equals 45 minutes of instruction); attending all regular and special CELE faculty meetings; serving on a CELE administrative committee; providing service as a substitute instructor when necessary; and completing an approved project.

Minimum Qualification Requirements:

A Master's degree in TESL/TEFL or English Literature from an accredited university. A Master's degree in another field with a TESL/TEFL certificate may be considered. One year of teaching experience at the university level is also strictly required.

Deadline for applications: June 8th , 2018.

Shortlisted candidates may be contacted as soon as the end of May 2018.

Application Procedures:

1. Asia University application form (do not send your standard resume/C.V.)

Download from:

LINK: <http://www.asia-u.ac.jp/english/information/employment/>

2. Official university transcript (not merely diploma) or good-quality copy of, showing awarding of the highest academic degree earned

3. At least two letters of recommendation (e.g., from a current/recent employer and a program advisor)

4. Days, times, and telephone number to reach you for a video call interview

Application Submission: Email or posted applications are accepted.

Postal address:

Center for English Language Education (CELE)

Asia University International Center

5-24-10, Sakai

Musashino-shi, Tokyo, 180-8629

JAPAN

E-mail: cele@asia-u.ac.jp

*Please note that application materials submitted by post cannot be returned.
Personal information will be treated with confidentiality.

Telephone/ Fax:

Tel. +81-422-36-4089

Fax. +81-422-36-4869