**Announcement of Faculty Position:**

Full-time English Language Visiting Lecturer in ESL/EFL for Asia University’s Center for English Language Education (CELE), Musashino-shi, Tokyo.

1-year appointment with the possibility of renewal for an additional 4 years (therefore, maximum term possible is 5 years), from approximately **April 1st, 2018.**

For more information about the CELE, please refer to: [http://www.asia-u.ac.jp/english/about/cele/](http://www.asia-u.ac.jp/english/about/cele/)

**Job details:**

**Duties include:** teaching up to 20 hours of EFL per week (one classroom hour equals 45 minutes of instruction); attending all regular and special CELE faculty meetings; serving on a CELE administrative committee; providing service as a substitute instructor when necessary; and completing an approved project.

**Minimum Qualification Requirements:** A Master’s degree in TESL/TEFL or English Literature from an accredited university. A Master’s degree in another field with a TESL/TEFL certificate may be considered. One year of teaching experience at the university level is also strictly required.

**Deadline for Applications:** October 31st, 2017.

**Application Procedures:**

1. Asia University application form (do **not** send your standard resume/C.V.)
   download from: [http://www.asia-u.ac.jp/english/information/employment/](http://www.asia-u.ac.jp/english/information/employment/)

2. Official university transcript (not merely diploma) or good-quality copy of, showing awarding of the highest academic degree earned

3. At least two letters of recommendation (e.g., from a current/recent employer and a program advisor)

4. Days, times, and telephone number to reach you for a video call interview

**Application Submission:** Email or posted applications are accepted.

**Postal address:**
Center for English Language Education (CELE)
Asia University International Center
5-24-10, Sakai
Musashino-shi, Tokyo, 180-8629
JAPAN

**E-mail:** cele@asia-u.ac.jp

*Please note that application materials submitted by post cannot be returned. Personal information will be treated with confidentiality.*

**Telephone/ Fax:**
Tel. +81-422-36-4089
Fax. +81-422-36-4869