

**Announcement of Faculty Position:**

Full-time English Language Visiting Lecturer in ESL/EFL for Asia University's Center for English Language Education (CELE), Musashino-shi, Tokyo.

Half-year appointment with the possibility of renewal for an additional 4 years (therefore, maximum term possible is 4.5 years), from approximately **September 21, 2016**.

**Job details:**

**Duties include:** teaching up to 20 hours of EFL per week (one classroom hour equals 45 minutes of instruction); attending all regular and special CELE faculty meetings; serving on a CELE administrative committee; providing service as a substitute instructor when necessary; and (particularly if continuing into a second contract) completing an approved project.

**Minimum Qualification Requirements:** A Master's degree in TESL/TEFL or English Literature from an accredited university. A Master's degree in another field with a TESL/TEFL certificate may be considered. One year of teaching experience at the university level is also required.

**Deadline for Applications:** July 6<sup>th</sup>, 2016. Email or registered mail applications will be accepted.

**Application Procedures:**

1. Asia University application form (do *not* send your standard resume)  
download from:  
<http://www.asia-u.ac.jp/english/information/employment/>
2. Certified transcript (not diploma) showing awarding of the highest academic degree earned
3. At least two letters of recommendation; e.g., from a current employer and a program advisor
4. Days, times, and telephone number where you can be reached for a telephone interview

\*Please note that submitted application materials cannot be returned. Personal information will be treated with confidentiality.

**Deadline:** Wednesday, July 6<sup>th</sup>, 2016

**Contact details:**

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