

**Daito Bunka University, Department of Economics**  
**Job opening for English instructor**

**Position:** part-time English instructor

**Number of classes:** 3

**Class details:**

English conversation classes (beginner ~ intermediate level)

Full-year course (15 classes in 1st semester, 15 classes in 2nd semester)

**Conditions:**

Classes will begin in April 2016

Annual contract, renewable upon mutual agreement

**Location/Access:**

Daito Bunka University (Takasaka campus).

Located in Higashimatsuyama City, Saitama Prefecture.

About 7 minutes by school bus from Takasaka station on Tobutojyo line

[http://www.daito.ac.jp/file/block\\_41861\\_01.pdf](http://www.daito.ac.jp/file/block_41861_01.pdf)

**Requirements:**

- (a) Master's degree or equivalent.
- (b) Strong background in ESL/EFL or related field.
- (c) Native-speaker level proficiency in English.
- (d) Working knowledge of Japanese.
- (e) Academic publications/presentations.

**Application materials:**

Cover letter and CV/resume including recent photograph.

(Email applications are accepted. Application documents will not be returned and will be used only for screening purposes for this job opening.)

**Selection procedure:** Applicants who pass the document screening procedure will be invited for an interview.

**Address for submission of application materials:**

By email: [mtanaka@ic.daito.ac.jp](mailto:mtanaka@ic.daito.ac.jp)

By mail: Miyuki Tanaka (Associate Professor)

Daito Bunka University (Itabashi campus)

Takashimadaira 1-9-1, Itabashi-ku, Tokyo 175-8571

**Deadline:** December 31<sup>th</sup> 2015