Part-time Teaching Position (A) at Kyoto Notre Dame University

1. Department: English Language and Literature
2. Field: Feminist studies
3. Position: Part-time lecturer
4. Number of Positions: 1
5. Course title   Global English Lecture IIb (Feminism/Feminism Studies/ Feminist Theory)
6. Starting Date: April 1, 2016 or October 1, 2016
                        *This is a one-semester course. Days and times may be negotiated.
7. Qualifications (all of the following must be satisfied):
      1) Current or former university or junior college teacher
      2) At least one year experience teaching in the course field
      3) Native speaker of English or equivalent
8. Application Materials:
      1) Curriculum Vitae
      2) List of Publications
      3) *Use the designated forms available on the University website:
         (http://www.notredame.ac.jp/about/recruit/word_jly/rireki.docx)
         (http://www.notredame.ac.jp/about/recruit/word_jly/gyosekilist.docx)
9. Salary: In accordance with the part-time teaching rate of the University and depending on qualifications and experience: 5,000 to 6,200 yen per hour (1 *koma*=2 hours)
10. Application Deadline: December 1, 2015 (must be received)
11. Selection Process:
      1) Document screening
      2) Interview
      *Candidates selected for interviews are expected to pay their own costs for transportation to the University.
      *Successful applicants will be informed in writing.
12. Other:
      1) We are sorry, but we will not be returning the documents you provide.
      2) We will take responsibility for the documents and will not use the information for any other purpose than for the application process of this position.
13. Send documents to:
      〒606-0847　京都市左京区下鴨南野々神町１番地
      京都ノートルダム女子大学　教務部学事課　宛
      NB: All application materials must be sent by registered mail/commercial parcel delivery. Please write in red on the envelope: "ATTN: Application Documents for Part-Time Lecturer **A**, Department of English Language and Literature"
14. Direct inquiries to:
      京都ノートルダム女子大学　教務部学事課
      TEL：　075－706－3661
      E-mail:gakuji@notredame.ac.jp