

Full-time instructors of English: Kinki University

Department	Faculty of Literature, Arts and Cultural Studies
Research Field	English
Courses to be Taught	Oral English classes
Number of Positions	1 position (native speaker)
Job Type	Lecturer/Associate Professor/Professor There will be an initial, 1-year period in which the lecturer (not applicable to associate professor or professor) will be referred to as TOKUNIN (special lecturer). This TOKUNIN period is often referred to as a probationary period. After the first year and a review of performance, the TOKUNIN status most likely will be removed and the lecturer will assume full tenure status.
Starting Date	April 1, 2016
Qualifications	(1) Be a native speaker of English. (2) Possess a master's degree or better in TESL/TEFL, or Applied Linguistics. (3) Have passion for teaching English and show a strong interest in conducting research. (4) Have experience of at least three years teaching in a university setting. (5) Have sufficient ability in Japanese to carry out all duties, preferable if the applicant has passed the Japanese proficiency level 2. (6) Be able to carry out administrative tasks enthusiastically and cooperate with other staff.
Application Documents	(1) Curriculum vitae (designated format: single-sided A4): one copy (2) Summary of research and educational accomplishments (designated format: single-sided A4): two copies (3) List of research and educational accomplishments (books, journal articles, newspaper articles, etc., and oral presentation, patents, etc.) (designated format: single-sided A4): two copies (4) Copies or off-prints of at most 3 major articles and/ or books (prepare two copies in case of articles; one copy in case of books) (5) An essay of 1000-1500 Japanese characters, and an essay of approximately 1000 English words describing your educational philosophy and research goals. (single-sided A4): two copies each (6) One letter of reference with contact address: two copies (7) Copies of graduate diplomas: two copies (8) Please submit transportation cost details for reimbursement in the event that you are accepted for an interview. (designated format: single-sided A4): one copy ※Download appropriate forms from the following webpage. Follow these directions. First, go to this webpage, http://www.kindai.ac.jp/ Then follow these links from the upper left 「近畿大学について」→「採用情報」→「平成28年度教養・基礎教育部門外国語教員募集要項」.
Application Closing Date	All the documents must arrive by July 30, 2015 (Thur).
Selection Procedure	1. After an initial evaluation of written materials, a number of candidates will be requested to come for an interview. Applicants will be notified of results from the evaluation of written materials around the middle of September. 2. Interviews (including model lesson) are scheduled to be held on Sept 19, 2015 (Sat).
Compensation	Based on Kinki University Pay Regulations
Document Submission Details	Please send materials by registered mail to: Gakumubu (学務部), Kinki University 3-4-1 Kowakae, Higashi Osaka, Osaka, 577-8502, Japan ※Please write 「教員応募書類: 文芸学部 英語」 in red on the envelope. ※A medical examination certificate may be requested as needed. ※As a rule, all submissions are kept for further reference. However, if you would like your submissions to be returned after the application process, please include a self-addressed stamped envelope and your materials will be returned in a timely fashion.
Protection of Personal Information	All personal information supplied by applicants will be kept strictly confidential, and used only for the purpose of the employment application.
Inquiries	Ms. Monno, Ms. Kusumoto, Gakumubu (学務部), Kinki University TEL (06)4307-3036 FAX (06)6729-3348 E-mail kyoyo-gaikokugo@ml.kindai.ac.jp
Additional Information	If you are asked to come to the university for an interview, transportation expenses will be reimbursed. For those applicants traveling from abroad, only transportation expenses from Kansai International Airport will be reimbursed. (Please bring your personal seal.) For further information, consult the university webpage at: http://www.kindai.ac.jp/about-kindai/employment/index.html or the database at: http://jrecin.jst.go.jp/seek/SeekTop .