

**Call for Applications : Full-Time English Teaching Positions**  
**Public University Corporation, New Nagano Prefectural University (provisional title)**

<< Please kindly download all application documents from below website>>

[http://www.pref.nagano.lg.jp/daigaku/kyoiku/gakko/kenritsu/kyoinkobo/150610kobo\\_english.html](http://www.pref.nagano.lg.jp/daigaku/kyoiku/gakko/kenritsu/kyoinkobo/150610kobo_english.html)

- 1. Open Position:** Professor, Associate professor, Instructor or Assistant professor
- 2. Number of Position:** Five
- 3. Affiliation:** Faculty of General Management, New Nagano Prefectural University (provisional title)  
\*Scheduled to open in April 2018

- 4. Work Location:** Miwa Campus / 8-49-7 Miwa, Nagano City, Nagano Prefecture 380-8525  
(Location of current Nagano Prefectural College)

**5. Planned Responsibilities:** Teaching English concentration programs in the common general education curriculum for all faculties (Faculty of General Management and Faculty of Health Development).

(\*1) The successful candidate may be asked to teach English classes as a teaching staff of current Nagano Prefectural College until the closure of the college (Admission ends in 2017).

(\*2) He/She may be also asked to teach a Communication Skills Seminar (a seminar for developing Reading Comprehension, Logical Thinking and Presentation skills).

- 6. Duties:** Teaching English concentration programs in the common general education curriculum.  
Taking part in works of university operations.

**7. Qualifications:**

Applicants should have:

- 1) Master's degree or equivalent academic qualifications and achievements.
- 2) Enthusiasm for education and research, and appropriate character and knowledge as a teaching staff of university.
- 3) Global outlook and enthusiasm for regional contribution.
- 4) Enough Japanese language ability for non-native speakers of Japanese to manage a classroom and carry out administrative duties.
- 5) In principle, successful candidates are required to live in Nagano City or in its surrounding areas.

**8. Selection Process:**

Primary selection: Document screening

Secondary selection: Short-listed candidates will be called for an interview and a teaching demonstration in English between the end of August and the end of September 2015.

(1\*) Applicants are responsible for travel and accommodation expenses for the interview and teaching demonstration.

(2\*) Applicants may be requested to submit a syllabus for the teaching demonstration in advance.

- 9. Estimated Time of Employment:** April 1, 2018

\*April 1, 2019 for some of the upper level courses, depending on the beginning of course offering.

**10. Working Condition:** Full-Time (Retirement age is 65)

Salary will be determined by the regulations of the public university corporation based on the ordinance regarding salary for school staff of Nagano Prefecture. Annual salary system can be an option. Further details of annual salary system are under consideration and scheduled to be notified by the time the result of the secondary selection is sent out.

**11. Employment Period:** In principle, either a tenure tracking system or term limit system will be applied on the employee's wishes. In some cases, a retirement system will be applied to professors and associate professors. It will be also applied to other positions depending on their achievements.

\*For further details, please refer to the attachment "Basic Concept of Human Resource and Salary System for Full-Time Staff of New Nagano Prefectural University" (in Japanese).

**12. Work Time:** 38 hours and 45 minutes a week (7 hours and 45 minutes a day)

Days-off : Saturday, Sunday, National holidays, Year-end and New Year holidays

\* This may change when the rules for employment is formulated.

**13. Insurance:** The faculty will join the mutual benefit association for public schools and employment insurance.

**14. Application Documents:**

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1) Application Form for the Full-Time English Teaching Position of Public University Corporation New Nagano Prefectural University (provisional title)

2) Curriculum Vitae (Appended Form 1)

3) List of Research Achievements (Appended Form 2)

4) Copies of three major publications

5) Outline of the above three major publications (1 sheet of A4 size)

6) An essay about further aspirations regarding education (1 sheet of A4 size)

\*Limited to an essay written in Japanese. Translation by other person is accepted.

7) An essay about further aspirations regarding research interests (1 sheet of A4 size)

\*Limited to an essay written in Japanese. Translation by other person is accepted.

8) Two reference persons' names and contact details (See the attached form)

**15. How to submit:** Please send all the documents by registered mail to below address;

Preparatory Division for Establishment of Prefectural University

General Affairs Dept., Nagano Prefecture

692-2 Habashita Minami Nagano, Nagano City, Nagano 380-8570 Japan

The application documents should be marked "English / Full time teaching position" in red on the envelope. Please do not submit by email or FAX. The submitted documents will not be returned unless requested. Applicants who wish to have their documents returned must enclose a self-addressed and stamped envelope.

**16. Contact point for Inquiries:**

Preparatory Division for Establishment of Prefectural University

General Affairs Dept., Nagano Prefecture

692-2 Habashita Minami Nagano, Nagano city, Nagano 380-8570, Japan

E-mail: daigaku-kyoinkobo@pref.nagano.lg.jp

Phone: +81-26-235-7353 (direct)

Fax: +81-26-235-7489

\*In principle, please contact by email.

**17. Application Deadline:** Application documents must arrive no later than Friday, July 17, 2015.

**18. Additional Information:**

1) Personal information will be treated as confidential, and will not be used for any other purpose beside the selection.

2) Public University Corporation New Nagano Prefectural University (provisional title) is a newly established university which is scheduled to open in April 2018. The application for approval will be submitted to the MEXT in October 2016. Transition to a public university corporation is scheduled at the same time of establishment. All titles of faculties, departments and courses are provisional, and all courses / classes and teacher certifications will be inspected by the Council for University Chartering and School Juridical Person of the MEXT.