

Announcement of Faculty Position (B)
Foreign Language Institute
Kanazawa University

May 27, 2015

The Foreign Language Institute, Kanazawa University invites applications for a faculty position as associate professor or assistant professor for a 5-year fixed-term, with possibility of reappointment to tenure.

1. Open Position: Associate Professor or Assistant Professor

2. Number of Position: One

3. Affiliation: Foreign Language Institute, Kanazawa University

4. Main Duties:

- 1) Teaching English language classes focused on English for Academic Purposes and English language test preparation in the common education (liberal arts) curriculum
- 2) Designing and coordinating English language classes in the common education (liberal arts) curriculum
- 3) Developing teaching materials for English language classes in the common education (liberal arts) curriculum
- 4) Participating in departmental projects
- 5) Undertaking other duties as the director of the institute may deem necessary

5. Qualifications:

In general, applicants should have:

- 1) A master's or higher degree in an English-related field (education, linguistics, cultural studies, literature, etc.)
- 2) Experience teaching English at the university level
- 3) Native-level English proficiency
- 4) Research interests including the areas of foreign language education, intercultural communication, or overseas study promotion
- 5) Basic Japanese language ability to communicate with administrative staff

The successful candidate is required to reside in Kanazawa or in its surrounding areas during employment.

6. Period of Employment:

From April 1, 2016 to March 31, 2021.

The appointee will initially be employed on a 5-year, fixed-term contract. One year before the contract expires, the appointee can receive a performance review at his/her request. If evaluated positively, s/he will be reappointed to a tenured position from April 1, 2021

7. Application Documents:

1) Curriculum vitae (three copies)

* Include list of educational and research achievements and details of any competitive research funds the applicant has received.

2) One major research achievement (three copies) with a summary/abstract (three copies)

* Candidates may be asked to submit additional materials.

3) A description of the applicant's research interests and achievements (1 page, three copies)

4) An essay on the applicant's experiences in foreign language education and future aspirations at Kanazawa University (1 page, three copies)

5) Two reference persons' contact details including their names, affiliations, official positions, contact addresses, phone numbers, and e-mail addresses

8. Application Deadline:

Application documents must arrive no later than July 31, 2015.

Please send all the documents by registered mail to:

Shigeyasu SAWADA, Director
Foreign Language Institute, Kanazawa University
Kakuma-machi, Kanazawa, Ishikawa 920-1192, Japan

The application documents should be marked "Faculty Position (B)" in red on the envelope.

The submitted documents will not be returned unless requested. Applicants who wish to have their documents returned must enclose a self-addressed, stamped envelope.

9. Selection Process:

After the first screening based on the application documents, short-listed candidates will be called for an interview and a teaching demonstration in English around October, 2015.

Kanazawa University cannot provide funding for travel and accommodation expenses for the interview and teaching demonstration.

10. Contact Details:

Position (B) selection committee, Foreign Language Institute

E-mail: flijimu@adm.kanazawa-u.ac.jp

Fax: +81 (0)76 264 5993

For inquiries, write "Faculty Position (B)" in the subject line.

11. Additional Information:

- 1) Position and salary are commensurate with the candidate's academic and employment experiences. Salary and benefits are specified in the Kanazawa University's regulations. For further information, see the university's website (in Japanese):

http://www.adm.kanazawa-u.ac.jp/ad_syomu/jyouhoukoukai/soshiki/pay1.pdf

For Kanazawa University's working regulations, see the university's website (in Japanese):

<http://www.kanazawa-u.ac.jp/university/administration/regulation/rules>

- 2) Kanazawa University actively promotes a gender-equal workplace. For details, see the university's website (in Japanese):

<http://cdl.w3.kanazawa-u.ac.jp/index.html>