

Gakushuin University
(Foreign Language Teaching and Research Centre)
Full-Time [Tenured] Teaching Position

Details

1. Field: English Language Teaching
2. Position: Associate Professor or Full-Time Lecturer (Tenured)
3. Number of positions: One
4. **Starting Date: April 1, 2016**
5. Treatment: In accordance with Gakushuin regulations
6. Qualifications: The successful applicant will, at the time of application, fulfill the following requirements:
 - i) Possess a PhD or Master's degree in a field related to English Language Education (e.g. Applied Linguistics, Second Language Acquisition)
 - ii) Have English as a first language
 - iii) Possess sufficient proficiency in Japanese (equivalent to JLPT level N1 or N2) to be able to carry out administrative duties
 - iv) Have at least three years of teaching experience at university or junior-college level
 - v) Be a resident of Tokyo or the Kanto area as of April 1 2016
7. **Application deadline: Saturday July 11, 2015**
8. Application materials:
 - i) Curriculum Vitae in English and Japanese, signed, with recent photograph and email address (original and two copies of each)
 - ii) List, in English, of academic publications and other research activities (three copies)
 - iii) Three chief academic publications (three copies or offprints of each)
 - iv) 300-word abstract, in English, of the principal piece of research (three copies)
 - v) 1000-word outline, in English, of the applicant's aspirations and future plans regarding English-language education at Gakushuin University, based on his or her experience in the fields of research and education (three copies)
 - vi) Syllabus, in English, of two university-level classes devised and taught by the applicant, including: class name and type; class objectives; class content and schedule; evaluation methods (three copies)
 - vii) Degree certificate for PhD or Master's (one copy)

- Incomplete applications will not be considered.
- Application materials will not be returned.
- Submitted materials will be treated confidentially, and no use will be made of personal information outside of the screening and appointment processes.

9. Applications must be sent **by registered mail** to:

Foreign Language Teaching and Research Centre, Gakushuin University, Mejiro
1-5-1, Toshima-ku, Tokyo 171-8588, Japan

(The envelope must be marked **'Application for Full-Time English Position'**
in red ink.)

10. Selection process:

- i) screening of applications
 - ii) shortlisted candidates who pass the initial screening will be invited to attend an interview and give a mock lesson (scheduled for September)
- Travel expenses will not be reimbursed.

We regret that we are unable to respond to individual queries regarding this advertisement.