

POSITIONS FOR SPECIAL INSTRUCTOR OF English (SIL)

The Language Center in the Organization for Academic Affairs, **Kwansei Gakuin University**, invites applications for one full-time position (one-year contract renewable) of Special Instructor of Language (SIL) to teach English, starting on **September 1, 2015**. Applicants should have a **Master's degree** in TESOL or Applied Linguistics, as well as relevant teaching experience at university level for at least four years. Applicants specialized in teaching academic writing skills or experienced in coordinating a writing center or relevant support service are preferred. Native/Near-native speaker competence in English is required and fluency in Japanese preferable. Interested applicants should send the following documents by **posted mail** (e-mail submissions will not be accepted) **to arrive by May 29th, 2015**.

- 1) A resume/CV
- 2) A list of publications and presentations
- 3) At least one letter of recommendation
- 4) A copy of the applicant's diploma
- 5) Copies of two major research articles published in academic journals (three sets)
- 6) A written statement of a plan of the course of critical writing (500-800 words)

Send the application package by snail mail to:

SIL Hiring Committee
Language Center
In the Organization for Academic Affairs
Kwansei Gakuin University
1-1-155 Uegahara
Nishinomiya 662-8501, Japan

Please write "SIL-FALL, 2015" on the envelope.

Notes:

- * Digital applications are not accepted.
- * Application materials will not be returned.

Interview:

Short-listed candidates will be invited for interviews held at Kwansei Gakuin University, Uegahara campus in June 2015 (the dates will be announced individually after the initial screening). Finalists' travel expenses and hotel stay for interviews will not be reimbursed. While we appreciate all applications and interest, we regret that only selected applicants will be notified.

Contact:

English Programs Coordinator, Kazuo Yokouchi (Professor)
Language Center in the Organization for Academic Affairs, Kwansei Gakuin University
E-mail: lc_recruit@kwansei.ac.jp
Inquiries should be made **by e-mail only**.

Details of the job:

Kwansei Gakuin University is a private school founded on Christian principles in 1889. Now with an enrolment of over 20,000 in its eleven schools, the University through the Language Center administers the Intensive English Program (IEP) taught by native/near-native speakers of English for qualified, highly motivated students selected from all schools of KGU. On top of IEP, Language Center is planning various language learning related projects, which are expected to be sustainable, not single events. Special Instructors of English are expected to be project leaders who can plan, organize and carry out new projects at the Language Center as well as being responsible for maximum 8 classes of 90 minutes a week each term. The annual salary is approx. ¥5,500,000.