

February 2, 2015

Part-time teaching positions available at
The University of Electro-Communications

Job Description: The Technical English program of the University of Electro-Communications, a national university of science and engineering, Chofu, Tokyo, is seeking candidates for part-time teaching positions from April 1, 2015. The positions are renewable on a yearly basis upon mutual agreement.

Job Details: Teach undergraduate Technical English courses (ESP) for Third Years on Tuesday afternoons, in the Spring (starting in April) and Fall (starting in October) semesters and also for Friday mornings in the Fall semester. In addition, part-time teachers are expected to work cooperatively in a coordinated English program, attend course meetings and participate in faculty development activities.

QUALIFICATIONS:

- (1) Completion of a Master's degree in TESOL, or other relevant areas, with a background in science and engineering OR completion of a Master's degree in science and engineering with a background in English language education;
- (2) Experience in teaching academic and scientific/technical English at tertiary level;
- (3) Publication of at least two refereed academic papers;
- (4) Advanced proficiency in English and ability to teach through English;
- (5) Working proficiency in Japanese desirable.

SALARY AND BENEFITS:

In accordance with the part-time teaching rate of the university.

APPLICATION MATERIALS:

- (1) Statement of teaching philosophy—especially related to EAP and ESP (max 1,000 words in English);
- (2) Resume in English, detailing: Personal background information, qualifications, relevant work experience, presentations at conferences, academic publications and/or other academic research activities;
- (3) Electronic copies of two refereed publications;
- (4) Names and contact details of three referees.

SELECTION PROCESS:

Short-listed candidates only will be contacted for an interview on a rolling basis due to time constraints.

CONTACT:

Send application materials by email to Shin'ichi Hashimoto at shin.hashimoto@uec.ac.jp.

In the subject heading, please type "Application for Technical English" followed by the applicant's name.

Deadline: Monday, February 16, 2015

Website: <http://www.uec.ac.jp>