The Title Should be 14-point Times New Roman, Boldface, Centered:

Please Follow the Capitalization Rules of APA 6th Edition

**Abstract**

Write an abstract of no more than 200 words in order to provide readers with an overview of the research. In this abstract section, background, methods, results, and conclusion should be described concisely, though not all articles have to follow this particular structure.

**Keywords:** no, more, than, five words

**Introduction**

All submissions to JACET Selected Papers must conform to the requirements of the Publication Manual of the American Psychological Association, 6th edition.

In the introduction section, you need to state the purpose or motivation of the study, often with reference to previous studies. It is important to describe research background, review previous studies, define key terms, and state the importance of your research (****, 2014).

You should delete any textual references that refer to you, the author(s), and substitute with “*****” as cited above.

**Methods**

In the methods section, you need to describe where, when, and how the study was conducted so that potential readers can replicate the study if necessary. This section can be divided into subsections such as participants, materials, procedures, and data analyses, if that is convenient for your description.

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*Leave margins of 2.5 cm on all sides. Each page should be 26 lines long. Manuscripts should not exceed 30 pages on A4 paper, including abstract, references, figures, tables, and appendices.*

*The Title Should be 14-point Times New Roman, Boldface, Centered:*
Materials and Procedure

Materials used in this study included two different kinds of speaking tasks and a questionnaire. . .

**Speaking tasks.** Two sets of tasks were prepared . . . [There is no blank here.]

**Questionnaire.** A further material used in this research was a questionnaire, which consisted of six multiple-choice questions and . . . [There must be one blank line here.]

Results

In the results section, outcomes of the study must be written clearly. Only the facts should be described here; opinions and induction must be placed in the next discussion section, though it is possible to combine these two sections when necessary. Tables and figures should be fully utilized to make the outcomes visually accessible to the readers. [There must be one blank line here.]

Table 1

*Descriptive Statistics for the Speaking Tests*

<table>
<thead>
<tr>
<th>Group</th>
<th>Pre-test</th>
<th>Post-test</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>n</td>
<td>M (SD)</td>
</tr>
<tr>
<td>Group 1</td>
<td>30</td>
<td>50.56 (12.31)</td>
</tr>
<tr>
<td>Group 2</td>
<td>28</td>
<td>48.22 (11.62)</td>
</tr>
</tbody>
</table>

*Note.* $M = \text{mean}; \ SD = \text{standard deviation}$. Table captions should be above the tables.

Concerning decimal values, you need to “carry all comparable values to the same number of decimal places” (American Psychological Association, 2010, p. 137). [There must be one blank line here.]

Regarding *JACET Selected Papers*, figures and tables should be left-justified. Using figures and/or tables, you need to number them consecutively and refer to all of them in the text.² [There must be one blank line here.]
Figure 1. Average study time during 2014 spring semester. Figure captions should be below the figures. Adapted from “Title of Article,” by A. A. Author and B. B. Author, year, Title of Journal, volume, p. xx. Copyright year by the Name of Copyright Holder.

You need to obtain permission to reproduce any material such as figures and tables for which they do not own the copyright, and for ensuring that the appropriate acknowledgements are included in their manuscript as described above.

Discussion

In the discussion section, it is necessary to rationally argue your points based on the obtained results. You can describe limitations of the study if necessary.

Conclusion

In the conclusion section, important findings should be summarized briefly. You can add implications from your study or expectations of further studies.

Notes

1 You can add notes here if necessary.
References

[List all the quoted studies in alphabetical order. The following reference examples are based on the APA 6th edition. Refer to this if you cannot find what you want to see below.]

(Authored book)


(Epported book)


(Journal article)


(Chapter in an edited book)

*(Translated work)*

Tokyo: Iwanami Shoten.

Appendix A: The Title of Appendix A

Add an appendix [appendices] section if necessary.

Appendix B: The Title of Appendix B